



# Shelby Public School District #14



1010 Oilfield Ave ~ Shelby, MT 59474

www.ShelbyPublicSchools.org

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## SHELBY SCHOOL BOARD MEETING AGENDA

Location: Shelby Board Room, District Office

Date: Tuesday, December 13, 2015

Time: 7:00 PM

1. Call To Order Mr. Aklestad
2. Pledge Allegiance Mr. Aklestad
3. Review and Approval of Minutes Mr. Aklestad
4. Review and Approval of Claims, Sequences and Voided Checks Ms. Flynn
5. Public Comment Mr. Aklestad
6. Reports FFA Students
  - a. FFA Trip Review Paul Ekness
  - b. New Teacher Report Carol Perisho
  - c. New Teacher Report Ms. Allen
  - d. Elementary Report Mr. French
  - e. JH/HS Report Mr. Crump
  - f. Superintendent Schedule Mr. Crump
7. Action Items 
  - a. Hiring 
    - i. Head HS Track - Bill Hansell
    - ii. Assistant HS Track - Paul Ekness, Eric Tokerud, Sarah Lubke
    - iii. Head HS Golf - Travis Clark
    - iv. Assistant HS Golf - Tom Reynolds
    - v. Assistant HS Wrestling - TJ Wanken
    - vi. Assistant JH Volleyball - Bridget Blevins
  - b. SEA CBA
  - c. Principal Contract
  - d. Student Account Creation
  - e. Board Policy First Reading / Revisions 
    - i. Policy 8205 - Meal Charge
    - ii. Policy 8210 - Procurement for School Food Purchases
    - iii. Policy 2510 - School Wellness
  - f. Attendance/Transportation Agreements
8. Discussion Items Mr. Crump
  - a. Review Walk-through
  - b. Facebook Page Creation Update
  - c. Junior High Comet Name
9. Correspondence Mr. Crump
10. Next Meeting of the Board Mr. Aklestad
11. Adjournment Mr. Aklestad

**MINUTES**  
**November 8, 2016**

**CALL TO ORDER**

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:00 p.m. by Vice-Chairperson Rikki James.

Members present were: Rikki James, Anna Fretheim, Jay Hould, Dan Leck, Krista Mellinger and Richard Jorata. Member(s) absent: Brian Aklestad. The superintendent, clerk, elementary and high school principal were present. Visitors present were Suzanne Hough, John Hough, Ron Buck, Ron Gruber, Lisa Clark, Alyssa Edwards, Janelle Koschmeder, Jennifer Mosley, Emily McDermott, Philip Kleinsasser and Julie Martin.

The **Pledge of Allegiance** was recited.

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the October 11, 2016 regular board meeting.

Motion: Richard Jorata

Second: Anna Fretheim- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 68255 through 68331. The student activity checks for this month were numbered 13595 through 13629. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Dan Leck

Second: Richard Jorata- passed unanimously.

Student Attendance Agreements

A motion was made to approve the following school attendance agreements:

Mark and Amanda Holland- 2 students

Jesse and Randi Lamb -2 students

Motion: Dan Leck

Second: Krista Mellinger- passed unanimously.

**Public Comment**

Julie Martin commented that it was an excellent turnout for the volleyball divisional tournament that was held in our district. Rikki James also commented that the hospitality room was great and that Mrs. Allen did a great job of handling it.

**Reports**

New Teacher Report

Lisa Clark is the new counselor for the elementary school. She shared with the Board on some of the things that she has been doing like coming to a class once a week, working with individual students, doing the walking program and getting involved with the MBI program.

Benedicto Pastrana is the new math teacher who is from the Philippines. He thanked the Board, Mr. Crump and all of the people that welcomed him to the district and made him feel right at home. He explained to the Board that at first it was hard but he is adjusting well and so are the students. He added that it makes him happy to see the students are learning and are enjoying math. He told the Board that in the future he would like to open a Mathematics Clinic so he can help more students learn math, especially in algebra.

Elementary Report

Elementary Principal Erica Allen presented her monthly report to the Board and mentioned the upcoming events for the month of November. She thanked the teachers who worked so hard on making MBI program a success.

### Junior High/High School Report

Junior High/High School Principal Philip French read his written report to the Board. He added that the football game in Huntley Project was very exciting and he congratulated the team for a great season.

### Superintendent Schedule

Mr. Crump informed the Board that he will be attending the State Volleyball tournament in Bozeman.

## **ACTION ITEMS**

### Hiring

Mr. Crump made recommendations to approve the hiring of the following personnel:

Elementary School Secretary- Alyssa Edwards

Motion: Anna Fretheim

Second: Jay Hould- passed unanimously.

Assistant Girls' Basketball Coach- Zach Hayes

Motion: Richard Jorata

Second: Dan Leck- passed unanimously.

Junior High Cheer Advisors- Amanda Buck and Stephanie Hurley

Motion: Krista Mellinger

Second: Anna Fretheim- passed unanimously.

### Facebook Page Creation

Mr. Crump made a recommendation to create a facebook page so the district can get information out to the community. He said that many schools are doing this and we feel that we might be neglecting a way for us to improve our ability to communicate with the community.

A motion was made to create a facebook page for the district.

Motion: Richard Jorata

Second: Jay Hould- passed unanimously.

### Technology and Transportation/Maintenance Contracts

Mr. Crump recommended to approve the following contracts:

Technology Coordinator- John Hough

Motion: Anna Fretheim

Second: Richard Jorata- passed unanimously.

Transportation and Maintenance Director- Danny Hintz

Motion: Krista Mellinger

Second: Dan Leck- passed unanimously.

### Principal Contract

This was not approved at this time.

## **Discussion Items**

### Junior High Comet Name

There was a discussion between the Board and the public on whether to change the Junior High Comet to Junior High Coyote. Trustee Dan Leck said that it will be nice if there is consistency with the team names and Trustee Anna Fretheim added that it will be hard to change team names in the middle of the season. Mrs. Sue Hough suggested that it will be a good idea to get the Junior High Council get involved with this discussion. This topic will be discussed again at the next board meeting.

### Schedule Walk Through

The walk through is scheduled on December 2<sup>nd</sup> at 10:00 a.m. and will start at the elementary school.

Sports Complex

Mr. Crump told the Board that few projects will be done if we have available funds by the end of the school year.

Staff Christmas Dinner

The staff Christmas dinner is scheduled on December 12<sup>th</sup>, starting at 6:30 p.m. at the Coyote Club.

Athletic/Music Committee

The committee will meet on January 10<sup>th</sup> at 6:00 p.m.

Teacher Negotiations

The committee will be setting up a meeting date soon.

Correspondence

None.

**NEXT MEETING OF THE BOARD**

Regular Meeting, Tuesday, December 13, 2016, 7:00 p.m.  
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

**ADJOURNMENT**

Vice-Chairperson Rikki James adjourned the meeting at 8:10 p.m.

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**BUSINESS MANAGER/CLERK**

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**VICE-CHAIRPERSON OF THE BOARD**

SHELBY SCHOOL DISTRICT  
Budget vs. Actual Report  
For the Accounting Period: 11 / 16

Fund	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
101 General Fund	189,568.10	687,179.19	453.63	687,632.82	2,591,393.81	1,903,760.99
110 Transportation Fund	9,134.53	41,890.95	0.00	41,890.95	198,900.00	157,009.05
111 Bus Depreciation Fund	0.00	0.00	0.00	0.00	35,000.00	35,000.00
113 Tuition	0.00	220.00	0.00	220.00	30,000.00	29,780.00
114 Retirement	23,413.67	79,017.83	0.00	79,017.83	365,000.00	285,982.17
128 Technology Fund	0.00	48,866.16	0.00	48,866.16	52,085.88	3,219.72
129 Flexibility Fund	0.00	0.00	0.00	0.00	47,807.54	47,807.54
150 Debt Service	300.00	300.00	0.00	300.00	283,475.00	283,175.00
201 General Fund	126,495.91	474,846.86	2,201.73	477,048.59	1,599,668.00	1,122,619.41
210 Transportation Fund	6,937.44	33,096.56	0.00	33,096.56	135,355.62	102,259.06
211 Bus Depreciation Fund	0.00	0.00	0.00	0.00	136,861.74	136,861.74
214 Retirement	14,879.30	56,891.01	0.00	56,891.01	230,000.00	173,108.99
217 ADULT EDUCATION FUND	5,325.56	16,519.64	0.00	16,519.64	80,000.00	63,480.36
228 Technology Fund	2,469.12	31,299.19	10,634.35	41,933.54	49,200.71	7,267.17
229 Flexibility Fund	0.00	0.00	0.00	0.00	39,371.66	39,371.66
250 Debt Service	300.00	300.00	0.00	300.00	141,993.76	141,693.76
261 Building Reserve	0.00	10,752.53	0.00	10,752.53	49,640.00	38,887.47
Grand Total :	378,823.63	1,481,179.92	13,289.71	1,494,469.63	6,065,753.72	4,571,284.09

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52026	5143 3 RIVERS TELEPHONE COOPERATIVE	2,282.96				
Camrose 0210						
1	12/01/16 fiber lease/dsl	550.22		101	100-1000	531
2	12/01/16 fiber lease/dsl	550.22*		201	100-1000	531
3	12/01/16 fiber lease/dsl	550.21		101	100-2300	531
4	12/01/16 fiber lease/dsl	550.20		201	100-2300	531
5	12/01/16 admin phone bill	14.00		101	100-2300	531
6	12/01/16 el phone bill	7.71		101	100-2400	531
7	12/01/16 hs phone bill	58.56		201	100-2400	531
8	12/01/16 GTCC phone bill	1.84		182	107-2212	531 570
52007	6423 ABILITATIONS	67.97				
1	2081174499 11/01/16 Red Therapy Ball	38.99*	10740	101	1 100-1000	610
2	2081174499 11/01/16 Message Brush	4.99*	10740	101	1 100-1000	610
3	2081174499 11/01/16 Image Captor	23.99*	10740	101	1 100-1000	610
52014	5084 ACT	250.00				
1	31878090 11/29/16 HS ACT electronic score repo	250.00		201	100-1000	610
52053	32 ADMINISTRATION PETTY CASH	852.43				
1	12/08/16 background checks	379.50*		101	100-2300	340
2	12/08/16 background checks	379.50		201	100-2300	340
3	12/08/16 postage	9.84		101	100-2400	532
4	12/08/16 postage	9.84		201	100-2400	532
5	12/08/16 Election meals	26.88		101	100-2314	610
6	12/08/16 Election meals	26.87		201	100-2314	610
7	12/08/16 Title fee-new bus	10.00		110	100-2700	810
8	12/08/16 Title fee-new bus	10.00		210	100-2700	810
52032	6646 ALL SEASON HEATING & AIR	91.00				
1	26537 11/03/16 fixed ice machine	91.00		201	100-2600	440
52063	6830 AMBER D. SANCHEZ	60.00				
1	11/30/16 verizon data plan-2 months	60.00*		201	100-1000	531
2	11/30/16 October and November	0.00*		201	100-1000	531
52043	6515 API SYSTEMS INTEGRATORS	283.00				
3	R38180 11/28/16 fire monitoring- 12/15/16	141.50		101	100-2600	340
4	R38180 11/28/16 through December 12/14/17	141.50*		201	100-2600	340
52037	5928 ARMACOST TRANE SERVICE CO	1,166.60				
1	29756 11/23/16 fixed boiler issues/parts	1,166.60		201	100-2600	440

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52046	59 BEN TAYLOR INC	2,484.03				
1	3908 11/23/16 HS athletic trips	477.94		201	720-3500	624
2	3908 11/23/16 HS extra-curricular trips	352.99		201	710-3400	624
3	3908 11/23/16 bus route fuel 60% EL	627.12		210	100-2700	624
4	3908 11/23/16 bus route fuel 40% HS	418.08		110	100-2700	624
5	3908 11/23/16 Camrose school fuel	127.87*		101 71	100-1000	624
7	3908 11/23/16 EL athletic trips	109.94		101	720-3500	624
8	3908 11/23/16 EL extra-curricular trips	75.72		101	710-3400	624
9	3908 11/23/16 Driver's Ed	75.59*		101	100-2400	624
10	3908 11/23/16 JMG trips	218.78		215	329-2213	624 114
52008	6823 Big Sky Drug Testing Services LLC	430.00				
1	12670 11/09/16 extracurricular testing-JH	230.00		101	720-3500	330
	PO Accounting (Org/Prog/Func/Obj/Proj: -720-3500-330-					
2	12670 11/09/16 extracurricular testing-HS	200.00		201	720-3500	330
	PO Accounting (Org/Prog/Func/Obj/Proj: -720-3500-330-					
52025	4080 BILLMANS TRUE VALUE	80.00				
1	424041 11/18/16 fix the washing machine	80.00		201	100-2600	440
G729	4996 BRIANNA WHITE	92.88				
1	11/14/16 mileage to Great Falls	92.88		182	107-2212	582 570
52050	6748 BRYSON SALES AND SERVICE OF	167.66				
1	249754 11/21/16 bus parts and supplies	100.60		110	100-2700	610
2	249889 11/29/16 bus parts and supplies	67.06		210	100-2700	610
52039	5023 CAMROSE COLONY	786.78				
1	11/30/16 November food program	786.78		212	910-3100	630
52011	4585 CDW GOVERNMENT, INC.	2,469.12				
1	FXG8838 11/09/16 APC Smart-UPS 2200VA	919.12	10742	228	100-1000	660
2	FXG8838 11/09/16 APC Smart-UPS x 3000va	1,550.00	10742	228	100-1000	660
52023	4585 CDW GOVERNMENT, INC.	62.60				
1	FZZ6795 11/17/16 Swivel Mount Anything kit	30.85*	10735	201	100-1000	660
2	FZZ6795 11/17/16 Swivel Android Cable	23.73*	10735	201	100-1000	660
3	FZZ6795 11/17/16 Shipping and Handling	8.02*	10735	201	100-1000	660
52028	1833 CHEMSEARCH	66.30				
1	2512671 11/07/16 hardness test kit	66.30	10713	201	100-2600	610

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52047	95 CITY OF SHELBY	1,000.00				
1	16-01 12/01/16 Lake Shel -ool e lease 1-01-17	1,000.00		201	720-3500	450
2	16-01 12/01/16 trough 12-31-17	0.00		201	720-3500	450
52038	3 CITY OF SHELBY WATER DEPT	1,996.44				
1	11/28/16 bus barn/water/garbage	79.88		110	100-2700	421
	BUS BARN WATER BILL					
2	11/28/16 bus barn/water/garbage	53.24		210	100-2700	421
	BUS BARN WATER BILL					
3	11/28/16 water/garbage/sewer/landfill	1,118.00		101	100-2600	421
	WATER, GARBAGE & LANDFILL BILL					
4	11/28/16 water/garbage/sewer/landfill	745.32		201	100-2600	421
	WATER, GARBAGE & LANDFILL BILL					
52061	6906 COLLEEN BILLMAN	141.00				
1	10/18/16 meals-athletic trips	141.00		201	720-3500	582
2	11/12/16 cross country/volleyball	0.00		201	720-3500	582
52020	15 CULLIGAN SOFT WATER SERVICE	165.00				
1	11/30/16 Admin water/cooler rental	8.00*		210	100-2700	450
2	11/30/16 EL water/cooler rental	32.00		101	100-2600	450
3	11/30/16 HS water/cooler rental	125.00*		201	100-2600	450
52064	5932 DALLAS STIRLING	59.96				
1	11/30/16 verizon data plan/Oct 2016	29.98		101	100-1000	531
2	11/30/16 verizon data plan/Nov 2016	29.98*		201	100-1000	531
52076	220 DAVIS BUSINESS MACHINES	2,394.51				
1	208860 12/02/16 base rate-11/01-11/30	157.78		101	100-1000	440
2	208860 12/02/16 base rate-11/01-11/30	105.18		201	100-1000	440
3	207305 12/02/16 copy charges	1,176.30		101	100-1000	440
4	207305 12/02/16 copy charges	784.20		201	100-1000	440
5	207965 11/10/16 GTCC copy charges	171.05		182	108-2212	550 580
52036	7009 DE LAGE LANDEN FINANCIAL SERVICES,	275.00				
1	52415844 11/20/16 copier lease 11-15 to 12-14	275.00		182	108-2212	550 580
G728	2851 DIANA KNUDSON	924.80				
1	12/07/16 mileage out of district	275.40		182	107-2212	582 570
2	12/07/16 mileage in district	599.40		182	108-2212	596 580
3	12/07/16 phone allowance	50.00		182	107-2212	531 570



\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52029	2896 EBMS	54,522.22				
8	12/01/16 health ins premium/December	46,264.69*		189	100-2500	260
9	12/01/16 El retiree premium/December	2,727.50		101	100-1000	261
11	12/01/16 HS retiree premium/December	975.61*		201	100-2500	261
12	12/01/16 retirees premium/TRS ACH	4,554.42*		189	100-2500	260
52016	6960 EBMS, INC	296.00				
1	000101914 10/31/16 ACA Management	177.60		101	100-2400	810
2	000101914 10/31/16 tool usage fee-October	118.40		201	100-2400	810
52057	6699 ECKROTH MUSIC COMPANY	1,399.00				
1	2624066 11/04/16 Small Instrument M&R	468.00*	10755	201	710-3400	440
2	2624066 11/04/16 Large Instrument M&R	900.00*	10755	201	710-3400	440
3	258907 11/04/16 miscellaneous repair	31.00*		201	710-3400	440
52067	6879 ELLIOTT CRUMP	69.00				
1	11/14/16 meals- State Volleyball	29.00				
				201	720-3500	582
2	11/30/16 Law & Technology Symposium	40.00		101	100-2400	582
52059	199 FIELDSTONE OFFICE SUPPLY	103.50				
1	125859 11/04/16 catalog envelopes	103.50		201	100-1000	610
52054	74 FOOD SERVICES OF AMERICA	2,790.22				
1	5215206 11/08/16 food bill	1,251.13		212	910-3100	630
2	5219273 11/15/16 food bill	461.49		212	910-3100	630
3	5222666 11/21/16 food bill	177.18		212	910-3100	630
4	5223387 11/22/16 food bill	710.51		212	910-3100	630
5	5226509 11/29/16 food bill	189.91		212	910-3100	630
52040	6955 GALINA MAKI	24.47				
	mileage to Camrose School = 45.3 miles roundtrip					
1	11/30/16 reimb mileage district vehicle	24.47		101 71	100-1000	582
2	11/30/16 was not available	0.00		101 71	100-1000	582
52041	22 GENERAL DISTRIBUTING CO	72.90				
3	00492446 11/30/16 oxygen, acetylene, CO2	72.90		201	100-1000	610
52024	2578 H/R SERVICES CO	250.00				
1	11/21/16 winterize sprinkler system-HS	150.00		201	100-2600	440
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-					
2	11/21/16 winterize sprinkler system-EL	100.00		101	100-2600	440

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
52013	19 HEMMER PLUMBING & HEATING	150.00						
1	9040 11/09/16 drain cleaner/labor	150.00		201	100-2600	440		
52049	6662 HVAC DIAGNOSTICS LLC	210.00						
1	1773 11/10/16 labor	195.00	10754	101	100-2600	610		
2	1773 11/10/16 thermocouple	15.00	10754	101	100-2600	440		
52010	5463 INSTRUMENTALIST (THE)	78.00						
1	1278 11/08/16 Director Band Add on Plaq	68.00	10715	201	710-3400	610		
2	1278 11/08/16 Shippi ng	10.00	10715	201	710-3400	610		
52062	6291 JEANNE M WIGEN	71.00						
1	10/25/16 HSFB, HSVB & Cross Country	11.00		215	329-2213	582	114	
5	11/05/16 volleyball & football trips	60.00		201	720-3500	582		
52022	3436 KENCO ENTERPRISES INC.	114.00						
1	1349629 12/01/16 alarm monitoring 12-01/12-31	68.40		101	100-2600	340		
2	1349629 12/01/16 alarm monitoring 12-01/12-31	45.60*		201	100-2600	340		
52065	6458 KEVIN DODSON	59.00						
1	10/29/16 football - 3 trips	53.00		101	720-3500	582		
2	11/10/16 Elementary kids-Great Falls	6.00		201	710-3400	582		
52073	6418 KUSTOM SERVICES	500.00						
2	1578 11/03/16 plow snow with loader-Oct 10	250.00		110	100-2600	432		
3	1578 11/03/16 plow snow with loader-Oct 10	250.00		210	100-2600	432		
51756	6405 MACKIN EDUCATIONAL RESOURCES	200.05						
1	476002 10/31/16 71 books	52.95	10607	101	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2225-640-								
2	476535 11/03/16 30 Award Nominees	141.68	10606	101	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2225-640-								
3	476535 11/03/16 additional amount	5.42		101	100-1000	640		
52058	42 MARIAS HEALTHCARE	150.00						
3	99455D 11/01/16 T White/DOT physical	150.00		210	100-2700	330		
52027	2 MARIAS RIVER ELECTRIC COOP	6,035.32						
1	11/22/16 electric bill	3,383.78		101	100-2600	412		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-								
2	11/22/16 electric bill	2,255.85		201	100-2600	412		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-								
3	11/22/16 bus barn	373.66		110	100-2700	412		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-								
4	11/22/16 RECCS-communi ty garden	22.03		115	434-1000	610	272	

12/09/16  
18:51:32

SHELBY SCHOOL DISTRICT  
Claim Approval List  
For the Accounting Period: 11/16

Page: 6 of 12  
Report ID: AP100

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
52035	6973 MatBoss, LLC	549.00						
1	1543 11/29/16 wrestling software subs-	549.00		201	720-3500	610		
2	1543 11/29/16 cription for one year	0.00		201	720-3500	610		
52009	5788 MONTANA CORRECTIONAL ENTERPRISES	135.00						
1	65302 10/27/16 fleece shirts	81.00*		101	100-2500	610		
2	65302 10/27/16 fleece shirts	54.00		201	100-2500	610		
52031	5571 MONTANA INTERQUEST CANINES	375.00						
1	842 10/31/16 K-9 inspection 10-31-16	375.00		201	100-1000	340		
52060	1136 Montana School Board Association	525.00						
1	52468 11/30/16 School Law and Tech Symposium	315.00		101	100-2500	810		
2	52556 11/30/16 School Law and Tech Symposium	210.00		201	100-2500	810		
G730	6742 MONTANA TEACHERS RETIREMENT	253.80						
1	12/07/16 employee/employer contribution	253.80		182	108-2212	220	580	
52012	4589 MORGENROTH MUSIC CENTERS	279.00						
1	778785 11/11/16 Bari Sax Repair	223.00*	10746	201	710-3400	440		
2	778785 11/11/16 additional amount	56.00*		201	710-3400	440		
52033	7011 PAUL EKNESS	149.00						
1	10/27/16 Paul Ekness- registration fee	125.00		215	412-1000	582	516	
2	10/27/16 meals	24.00		215	412-1000	582	516	
52066	6934 PHILIP FRENCH	35.00						
1	11/08/16 reimb. Fundamentals	35.00		201	720-3500	610		
2	11/08/16 of Coaching	0.00		201	720-3500	610		
52055	5117 PURE BLISS CYCLE, INC.	21.99						
1	26751 11/18/16 handebar swi tch	21.99		201	100-2600	610		
52018	758 QUIL L CORPORATION	287.22						
1	1802627 11/11/16 admin office supplies	219.48*		101	100-2500	610		
2	1805984 11/11/16 file pocket folders	67.74		201	100-2500	610		
52017	6857 Rainbow Resource Center	56.00						
1	1983822 07/01/16 Holey Card mul ti 0-12	10.00	10565	101	999			
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
2	1983822 07/01/16 Holey Card Mul ti 0-9	10.00	10565	101	999			
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
3	1983822 07/01/16 Holey Card addi ti on	10.00	10565	101	999			
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
4	1983822 07/01/16 Holey Card Subtraction	10.00	10565	101	999			
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
5	1983822 07/01/16 Holey Card Di visi on	10.00	10565	101	999			
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
6	1983822 07/01/16 shipping	6.00		101	100-1000	610
52015	4088 REALLY GOOD STUFF, INC	117.89				
1	5838504 11/17/16 birthday mini bulletin	6.99	10750	101	280-1000	610
2	5838504 11/17/16 multi purpose magnet	9.98	10750	101	280-1000	610
3	5838504 11/17/16 name star magnets	12.99	10750	101	280-1000	610
4	5838504 11/17/16 word family caterpillar	16.49	10750	101	280-1000	610
5	5838504 11/17/16 assessment bulletin board	12.99	10750	101	280-1000	610
6	5838504 11/17/16 really good bag toppers	9.99	10750	101	280-1000	610
7	5838504 11/17/16 e.z.c strips	14.99	10750	101	280-1000	610
8	5838504 11/17/16 letter tiles	19.99	10750	101	280-1000	610
9	5838504 11/17/16 shipping	13.48		101	280-1000	610
52044	6897 ROBERT A. CLARY, MD, PC	150.00				
1	6266C8501 11/21/16 DOT physical -Kimmet	90.00		110	100-2700	330
2	6266C8501 11/21/16 DOT physical -Kimmet	60.00		210	100-2700	330
52021	3951 SAFEGUARD BUSINESS SYSTEMS	349.16				
1	031821157 11/16/16 W-2's, 1099's and envelopes	146.28*		101	100-2500	610
2	031846184 11/30/16 claim warrants	202.88		201	100-2500	610
G731	6452 SARAH ZOOK	1,528.95				
1	12/07/16 stipend less TRS contribution	1,377.75		182	108-2212	320 580
2	12/07/16 mileage	151.20		182	108-2212	596 580
52006	404 SHELBY AREA CHAMBER	225.00				
1	11/08/16 2017- membership renewal	135.00		101	100-2300	810
2	11/08/16 2017- membership renewal	90.00*		201	100-2300	810
52034	1 SHELBY GAS ASSOCIATION	4,769.80				
el 60%						
hs 40%						
switch between 110 & 210 every month						
cf						
1	11/22/16 bus barn gas	382.60		110	100-2700	411
2	11/22/16 EL & HS gas charges	2,632.32		101	100-2600	411
3	11/22/16 EL & HS gas charges	1,754.88		201	100-2600	411
52069	699 SHELBY HIGH SCHOOL - ATHLETICS	53.00				
1	10/28/16 lunch workers October 24-28	53.00		212	910-3100	570
52070	470 SHELBY HIGH SCHOOL - BAND	53.00				
Lunch Workers # of days X 4 hours X 2.65 per hour						
cf						
1	11/11/16 lunch workers/November 7-11	53.00				
				212	910-3100	570

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52071	4781 SHELBY HIGH SCHOOL - FFA STUDENT	31.80				
	Lunch Workers # of days X 4 hours X 2.65 per hour					
	cf					
1	10/19/16 Lunch workers/October 17-19	31.80		212	910-3100	570
52072	6164 SHELBY HIGH SCHOOL - NHS	31.80				
	Lunch Workers # of days X 4 hours X 2.65 per hour					
	cf					
1	11/02/16 Lunch workers/Oct. 31-Nov 1-2	31.80		212	910-3100	570
52074	8 SHELBY PROMOTER	40.00				
1	66101 11/07/14 Admin subscription	40.00		101	100-2400	610
52052	1781 STROM & ASSOCIATES, PC	7,600.00				
1	12/07/16 progress payment 15-16 audit	3,800.00		101	100-2315	340
2	12/07/16 progress payment 15-16 audit	3,800.00		201	100-2315	340
52048	75 SYSCO FOOD SERVICES OF MONTANA	14,166.90				
1	610240755 10/24/16 food bill - OPI	2,223.16		212	910-3100	630
2	611170848 11/17/16 RECCS- snacks reimb by prog	236.62		212	910-3100	630
3	611030825 11/03/16 food bill	876.01		212	910-3100	630
4	611030827 11/03/16 food bill	56.95		212	910-3100	630
5	611070589 11/07/16 food bill	832.08		212	910-3100	630
6	611100899 11/10/16 food bill	911.27		212	910-3100	630
7	611151701 11/15/16 food bill	288.56		212	910-3100	630
8	611140715 11/14/16 food bill	1,662.44		212	910-3100	630
9	611170847 11/17/16 food bill	501.35		212	910-3100	630
10	143000743 11/21/16 food bill	1,639.76		212	910-3100	630
11	143008196 11/28/16 food bill	1,263.29*		212	460-3100	630
12	143008197 11/28/16 food bill -OPI	1,243.78		212	910-3100	630
13	611120212 11/12/16 credit	-20.17		212	910-3100	630
15	1430011578 11/30/16 credit	-55.18		212	910-3100	630
16	143015756 12/01/16 food bill	2,351.30		212	910-3100	630
17	611041269 11/04/16 food bill	49.21		212	910-3100	630
18	143011062 11/29/16 food bill	126.10		212	910-3100	630
19	143005740 11/25/16 credit	-19.63		212	910-3100	630
52056	3128 TLC CATERING PLUS	240.80				
1	536286 12/01/16 wrestlers breakfast/lunch	240.80		201	720-3500	582
2	536286 12/01/16 Cascade Meet	0.00		201	720-3500	582

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
52030		2598 TOOLE CO HEALTH DEPT	50.00						
1		1629 11/18/16 tb testing-T. Tomsheck	25.00		201	100-1000	340		
2		1629 11/18/16 tb testing-L Godleski	25.00		101	100-1000	340		
52019		4019 TREND ENTERPRISES INC	25.21						
1		2000973 RI 11/18/16 quotable expressions	7.29	10749	101	280-1000	610		
2		2000973 RI 11/18/16 calendar partner	2.49	10749	101	280-1000	610		
3		2000973 RI 11/18/16 recognition awards	3.49	10749	101	280-1000	610		
4		2000973 RI 11/18/16 match me cards	4.99	10749	101	280-1000	610		
5		2000973 RI 11/18/16 shipping	6.95		101	280-1000	610		
52051		5180 U. S. BANK	600.00						
1		4471125 11/25/16 agent fees-refunding bonds-EL	300.00		150	100-5100	860		
2		4471124 11/25/16 agent fees-refunding bonds-HS	300.00		250	100-5100	860		
52045		6644 US BANCORP Equipment Finance Inc.	80.00						
3		12/02/16 copier lease/vo ag	80.00		201	100-1000	452		
52042		5585 VERIZON WIRELESS	140.93						
1		9775720215 11/21/16 Hintz/Crump	117.82*		210	100-2700	531		
2		9775720215 11/21/16 RECCS cell phone bill	23.11		115	434-2210	531	272	
52068		5954 VERONICA GOODAN	10.49						
1		11/08/16 reimburse materials purchased	10.49		115	100-1000	610	109	
2		11/08/16 Home and School donation	0.00		115	100-1000	610	109	
G732		3484 VISA (for GTCC)	2,249.95						
1		12/05/16 office supplies	405.65		182	108-2212	600	580	
2		12/05/16 lodging and meals	1,730.70		182	108-2212	592	580	
3		12/05/16 3 Rivers phone and internet	113.60		182	107-2212	531	570	
52075	E	6023 WELLS FARGO BANK P CARD SYSTEM	24,868.94						
1		11/30/16 RECCS supplies	83.86	10642	115	999		271	
		PO Accounting (Org/Prog/Func/Obj/Proj: -434-1000-582-271							
2		11/30/16 RECCS supplies	225.00	10642	115	999		271	
		PO Accounting (Org/Prog/Func/Obj/Proj: -434-1000-320-271							
3		11/30/16 RECCS supplies	262.39		115	434-1000	610	272	
4		11/09/16 E Allen-vball tourn-SA	526.26		201	720-3500	610		
5		11/09/16 food and materials	0.00		201	720-3500	610		
6		11/04/16 E Allen-Home N School	36.60		115	100-1000	610	109	
7		11/11/16 E Allen- class room materials	482.58		115	412-1000	610	516	
8		11/19/16 C Billman- FFA trips fuel	350.00		201	710-3400	582		
9		11/12/16 R Buck- State VBall meals	904.93		201	720-3500	582		
10		11/29/16 K Cleverly- supplies	12.00		101	100-1000	610		
11		11/04/16 C Davis- books	20.03		201	100-1000	640		
12		11/30/16 Lee Davis- custodial supplies	620.15	10751	101	100-2600	610		
13		11/02/16 E Crump-lodging for speaker	86.53*		201	100-1000	582		

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
14	11/07/16 E Crump- VBall State meals&gas	384.70		201	720-3500	582
15	11/28/16 Crump- meals-meetings/training	120.91		101	100-2400	582
16	11/30/16 D Hintz-trans. supplies	646.31		110	100-2700	610
17	11/30/16 D Hintz-trans. supplies	430.87		210	100-2700	610
18	11/13/16 J Peterson- classroom supplies	112.49		115	412-1000	610 516
19	11/17/16 G Knickerbocker- paint supp.	58.97		210	100-2700	610
20	5274905 11/03/16 FM monitor system	449.00	10738	115	412-1000	582 516
21	5274905 11/03/16 receiver	299.50	10738	115	412-1000	610 516
22	5274905 11/03/16 shipping	18.00	10738	115	412-1000	610 516
23	11/25/16 M Flynn- office supplies	15.97		282	325-2300	610 890
24	11/05/16 P French- football lodging	1,284.27		201	720-3500	582
25	11/19/16 Concession supplies-SA	37.18		201	100-1000	610
26	11/19/16 Kitchen supplies	129.81		212	910-3100	610
27	11/03/16 Ron Gruber- PDF Music	86.85*	10711	101	710-3400	610
28	11/03/16 R Gruber- music	5.14	10731	201	100-1000	320
29	11/03/16 R Gruber-music	38.24		201	100-1000	610
30	11/26/16 J Hough- tech supplies	189.96		282	325-2300	610 890
31	11/30/16 L Kimmet- custodial supplies	399.01	10745	201	100-2600	610
32	11/19/16 Speech&Drama-meals/lodging	631.87		201	710-3400	582
33	11/09/16 S O'Brien-Carl Perkins supplie	226.12		215	451-1000	610 827
34	11/03/16 C Perisho-JMG meals	63.49		215	329-2213	582 114
35	10/31/16 D Rauch-Sight Reading Factory	28.00	10739	201	100-1000	610
36	11/21/16 L Tokerud- Carl Perkins	847.81		215	451-1000	610 827
37	11/04/16 T White- Midway Rental -loader	6,630.47*		201	100-2600	450
38	10/31/16 Hotel Rooms-FFA	2,042.00*	10747	201	100-1000	582
39	10/31/16 Food-FFA	873.33	10747	101	100-1000	582
40	11/28/16 Mike White- Lodging/meals/supp	5,075.21		201	720-3500	582
41	11/28/16 M White- Nutrition class	133.13		201	100-1000	610

# of Claims 77 Total: 145,794.35

Total Electronic Claims 24,868.94

Total Non-Electronic Claims 120,925.41





I have carefully examined the above Register and refer the same to the Board of Trustees.

Filed: \_\_\_\_\_

Allowed Amount \$ \_\_\_\_\_

Disallowed Amount \$ \_\_\_\_\_

Approved by the Board of Trustees

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
100	Regular Education Programs -						
107	GTCC Interlocal Funds						
2212	Instruction of Curriculum Development Services						
112-570	Professional -Education GTCC Interlocal Dues	5,914.25	29,571.25	0.00	29,571.25	70,970.64	41,399.39
115-570	Office/Clerical/Technology GTCC Interlocal Dues	3,030.48	14,440.32	0.00	14,440.32	38,451.93	24,011.61
160-570	Sick Leave GTCC Interlocal Dues	0.00	0.00	0.00	0.00	3,000.00	3,000.00
170-570	Vacation Leave GTCC Interlocal Dues	0.00	0.00	0.00	0.00	2,000.00	2,000.00
210-570	Social Security/Medicare GTCC Interlocal Dues	776.84	3,415.09	0.00	3,415.09	6,500.00	3,084.91
220-570	Teachers' Retirement GTCC Interlocal Dues	518.68	2,593.40	0.00	2,593.40	6,200.00	3,606.60
230-570	PERS GTCC Interlocal Dues	366.97	1,291.17	0.00	1,291.17	2,700.00	1,408.83
240-570	Unemployment Compensation GTCC Interlocal Dues	17.75	77.34	0.00	77.34	500.00	422.66
250-570	Workers' Compensation GTCC Interlocal Dues	57.39	250.08	0.00	250.08	600.00	349.92
260-570	Health Insurance GTCC Interlocal Dues	0.00	24,841.40	0.00	24,841.40	24,841.40	0.00
320-570	Professional -Educational Services GTCC Interlocal Dues	1,500.00	1,500.00	0.00	1,500.00	2,500.00	1,000.00
340-570	Technical Services GTCC Interlocal Dues	0.00	0.00	0.00	0.00	1,000.00	1,000.00
440-570	Repair and Maintenance Services GTCC Interlocal Dues	0.00	0.00	0.00	0.00	1,000.00	1,000.00
531-570	Telephone GTCC Interlocal Dues	165.44	825.71	0.00	825.71	2,500.00	1,674.29
532-570	Postage GTCC Interlocal Dues	0.00	232.23	0.00	232.23	500.00	267.77
582-570	Travel Out-of-District GTCC Interlocal Dues	368.28	1,288.44	0.00	1,288.44	4,000.00	2,711.56
610-570	Supplies GTCC Interlocal Dues	0.00	0.00	0.00	0.00	3,629.78	3,629.78
650-570	Periodicals GTCC Interlocal Dues	0.00	0.00	0.00	0.00	100.00	100.00
660-570	Minor Equipment-New GTCC Interlocal Dues	0.00	0.00	0.00	0.00	1,500.00	1,500.00
681-570	Software GTCC Interlocal Dues	0.00	0.00	0.00	0.00	400.00	400.00
810-570	Dues & Fees GTCC Interlocal Dues	0.00	99.00	0.00	99.00	800.00	701.00
	Function Total:	12,716.08	80,425.43	0.00	80,425.43	173,693.75	93,268.32
	Program Total:	12,716.08	80,425.43	0.00	80,425.43	173,693.75	93,268.32

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
108	GTCC Professional Development - Dues						
2212	Instruction of Curriculum Development Services						
150-580	Stipends	0.00	0.00	0.00	0.00	3,000.00	3,000.00
	GTCC Professional Development Dues						
210-580	Social Security/Medicare	0.00	0.00	0.00	0.00	400.00	400.00
	GTCC Professional Development Dues						
220-580	Teachers' Retirement	253.80	2,874.45	0.00	2,874.45	3,000.00	125.55
	GTCC Professional Development Dues						
230-580	PERS	0.00	0.00	0.00	0.00	50.00	50.00
	GTCC Professional Development Dues						
240-580	Unemployment Compensation	0.00	0.00	0.00	0.00	30.00	30.00
	GTCC Professional Development Dues						
250-580	Workers' Compensation	0.00	0.00	0.00	0.00	30.00	30.00
	GTCC Professional Development Dues						
320-580	Professional-Educational Services	1,377.75	25,546.00	0.00	25,546.00	55,134.16	29,588.16
	GTCC Professional Development Dues						
330-580	Other Professional Services	0.00	860.00	0.00	860.00	500.00	-360.00
	GTCC Professional Development Dues						
340-580	Technical Services	0.00	0.00	0.00	0.00	1,000.00	1,000.00
	GTCC Professional Development Dues						
550-580	Printing, Binding and Duplication	446.05	2,557.49	0.00	2,557.49	8,000.00	5,442.51
	GTCC Professional Development Dues						
592-580	Meals & Lodging	1,730.70	31,119.77	0.00	31,119.77	48,550.00	17,430.23
	GTCC Professional Development Dues						
596-580	Mileage	750.60	4,439.16	0.00	4,439.16	5,000.00	560.84
	GTCC Professional Development Dues						
600-580	Supplies and Materials	405.65	7,441.76	0.00	7,441.76	8,585.30	1,143.54
	GTCC Professional Development Dues						
	Function Total:	4,964.55	74,838.63	0.00	74,838.63	133,279.46	58,440.83
	Program Total:	4,964.55	74,838.63	0.00	74,838.63	133,279.46	58,440.83
	Program Group Total:	17,680.63	155,264.06	0.00	155,264.06	306,973.21	151,709.15
	Fund Total:	17,680.63	155,264.06	0.00	155,264.06	306,973.21	151,709.15
	Grand Total:	17,680.63	155,264.06	0.00	155,264.06	306,973.21	151,709.15

SHELBY SCHOOL DISTRICT  
Statement of Revenue Budget vs Actuals  
For the Accounting Period: 10 / 16

Fund	Recei ved Current Month	Recei ved YTD	Esti mated Revenue	Revenue To Be Recei ved	% Recei ved
101 General Fund	130,444.69	375,012.93	0.00	-375,012.93	** %
110 Transportati on Fund	2,030.16	1,287.17	0.00	-1,287.17	** %
111 Bus Depreciati on Fund	590.99	1,055.51	0.00	-1,055.51	** %
113 Tui ti on	222.58	249.33	0.00	-249.33	** %
114 Reti rement	4,159.52	40,086.55	0.00	-40,086.55	** %
128 Technol ogy Fund	781.95	3,479.68	0.00	-3,479.68	** %
129 Flexi bi li ty Fund	804.98	879.64	0.00	-879.64	** %
150 Debt Servi ce	4,433.87	7,594.97	0.00	-7,594.97	** %
201 General Fund	84,044.51	225,815.87	0.00	-225,815.87	** %
210 Transportati on Fund	2,942.22	12,487.33	0.00	-12,487.33	** %
211 Bus Depreciati on Fund	1,359.07	2,108.24	0.00	-2,108.24	** %
213 Tui ti on	1,565.07	1,565.07	0.00	-1,565.07	** %
214 Reti rement	2,892.42	22,878.32	0.00	-22,878.32	** %
217 ADULT EDUCATION FUND	2,477.96	3,449.47	0.00	-3,449.47	** %
228 Technol ogy Fund	1,463.94	3,308.13	0.00	-3,308.13	** %
229 Flexi bi li ty Fund	3,353.99	3,516.31	0.00	-3,516.31	** %
250 Debt Servi ce	4,308.17	6,061.57	0.00	-6,061.57	** %
261 Bui lding Reserve	1,524.43	2,195.69	0.00	-2,195.69	** %
Grand Total :	249,400.52	713,031.78	0.00	-713,031.78	** %

Account	Receipts					Invest	Misc.	Misc.	Closing
	Opening Balance	Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
407 ART CLUB	1951.78	0.00	0.00	0.00	0.00		0.00	0.00	1951.78
101 ATHLETICS	17168.30	1882.29	0.00	4227.66	0.00		0.00	0.00	19513.67
405 AUTO/WOOD SHOP/VICA	4318.09	0.00	0.00	0.00	0.00		0.00	0.00	4318.09
402 BAND	996.03	204.80	0.00	900.00	0.00		0.00	0.00	1691.23
408 BAND & CHOIR UNIFORMS/TRAVEL	1062.04	0.00	0.00	0.00	0.00		0.00	0.00	1062.04
112 BOYS BASKETBALL	491.11	0.00	0.00	0.00	0.00		0.00	0.00	491.11
213 BPA	2857.46	0.00	0.00	20.00	0.00		0.00	0.00	2877.46
203 CHEERLEADERS	970.60	191.02	0.00	0.00	0.00		0.00	0.00	779.58
403 CHOIR	4034.40	360.00	0.00	0.00	0.00		0.00	0.00	3674.40
317 CLASS OF 2017 (SR)	4773.85	0.00	0.00	42.40	0.00		0.00	0.00	4816.25
318 CLASS OF 2018 (JR)	5685.98	0.00	0.00	2325.00	0.00		0.00	0.00	8010.98
319 CLASS OF 2019 (SO)	2359.41	0.00	0.00	53.00	0.00		0.00	0.00	2412.41
320 CLASS OF 2020 (FR)	2034.40	0.00	0.00	0.00	0.00		0.00	0.00	2034.40
202 CONCESSIONS	1987.28	3551.08	0.00	5266.13	-851.41		0.00	0.00	2850.92
108 CROSS COUNTRY	544.55	0.00	0.00	0.00	0.00		0.00	0.00	544.55
503 DISTRICT 7 MUSIC FESTIVAL	1017.34	1818.44	0.00	0.00	0.00		0.00	0.00	-801.10
206 EXPLORE AMERICA	2386.27	0.00	0.00	53.00	722.30		0.00	0.00	3161.57
212 FCCLA	386.61	0.00	0.00	0.00	0.00		0.00	0.00	386.61
211 FFA	6658.17	870.00	0.00	1776.50	0.00		0.00	0.00	7564.67
209 FINE ARTS	2766.17	0.00	0.00	0.00	0.00		0.00	0.00	2766.17
107 FOOTBALL	435.99	0.00	0.00	0.00	0.00		0.00	0.00	435.99
406 FRENCH CLUB	2659.62	0.00	0.00	0.00	0.00		0.00	0.00	2659.62
111 GIRLS BASKETBALL	2544.44	1500.00	0.00	2560.00	129.11		0.00	0.00	3733.55
115 GOLF	181.46	0.00	0.00	0.00	0.00		0.00	0.00	181.46
208 HOWL	100.03	0.00	0.00	0.00	0.00		0.00	0.00	100.03
221 JOBS FOR MONTANA GRADS	390.20	0.00	0.00	0.00	0.00		0.00	0.00	390.20
220 KEY CLUB	437.60	168.45	0.00	131.36	0.00		0.00	0.00	400.51
640 MIDDLE SCHOOL BAND	7496.21	1456.95	0.00	149.75	0.00		0.00	0.00	6189.01
610 MIDDLE SCHOOL BOYS ATHLETICS	694.31	0.00	0.00	464.00	0.00		0.00	0.00	1158.31
624 MIDDLE SCHOOL BUILDERS CLUB	1304.40	0.00	0.00	0.00	0.00		0.00	0.00	1304.40
622 MIDDLE SCHOOL CHEERLEADERS	2530.21	0.00	0.00	0.00	0.00		0.00	0.00	2530.21
641 MIDDLE SCHOOL CHOIR	2.29	0.00	0.00	0.00	0.00		0.00	0.00	2.29
611 MIDDLE SCHOOL GIRLS ATHLETICS	489.03	0.00	0.00	0.00	0.00		0.00	0.00	489.03
643 MIDDLE SCHOOL HOME EC	618.73	0.00	0.00	0.00	0.00		0.00	0.00	618.73
621 MIDDLE SCHOOL STUDENT COUNCIL	763.42	0.00	0.00	0.00	0.00		0.00	0.00	763.42
612 MIDDLE SCHOOL UNIFORM MAINTENANCE	5003.75	0.00	0.00	0.00	0.00		0.00	0.00	5003.75
222 MISSOULA CHILDREN'S THEATRE	1202.99	0.00	0.00	0.00	0.00		0.00	0.00	1202.99
401 NHS	1131.71	0.00	0.00	0.00	0.00		0.00	0.00	1131.71
501 RECOGNITION	5852.65	600.77	0.00	84.12	0.00		0.00	0.00	5336.00
214 SCHOOL PLAY	1569.94	0.00	0.00	0.00	0.00		0.00	0.00	1569.94
216 SCIENCE CLUB	1991.29	0.00	0.00	0.00	0.00		0.00	0.00	1991.29
700 SHELBY ELEMENTARY	1012.39	0.00	0.00	0.00	0.00		0.00	0.00	1012.39
114 SOFTBALL	408.81	0.00	0.00	0.00	0.00		0.00	0.00	408.81
205 SPEECH & DRAMA	2369.01	0.00	0.00	0.00	0.00		0.00	0.00	2369.01
201 STUDENT COUNCIL	1699.73	502.48	0.00	502.48	0.00		0.00	0.00	1699.73
102 TOURNAMENT FUNDS	-294.63	6400.17	0.00	8529.00	0.00		0.00	0.00	1834.20
113 TRACK	528.41	0.00	0.00	0.00	0.00		0.00	0.00	528.41
104 UNIFORM MAINTENANCE	4819.91	0.00	0.00	0.00	0.00		0.00	0.00	4819.91
109 VOLLEYBALL	664.20	0.00	0.00	0.00	0.00		0.00	0.00	664.20
110 WRESTLING	2108.42	1854.00	0.00	2439.00	0.00		0.00	0.00	2693.42
207 YEARBOOK	7567.59	0.00	0.00	0.00	0.00		0.00	0.00	7567.59

12/09/16  
19:09:42

SHELBY SCHOOLS  
Statement of Activity by Account Name for 11/01/16 to 11/30/16

Page: 2 of 2  
Report ID: S100

Account	Receipts					Invest	Misc.	Misc.	Closing
	Opening Balance	Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
Total for Student Accounts	122733.95	21360.45		29523.40					130896.90
Bank Account Totals	122733.95	21360.45	0.00	29523.40	0.00		0.00	0.00	130896.90
							Bank Balance		130896.90
							Plus Outstanding Checks		35227.35
							Minus Outstanding Deposits		29523.40
							-----		-----
							Balance		136600.85
							Minus Receipts in Transit		0.00
							-----		-----
							Statement Balance		136600.85

## Elementary Board Report

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
<b>Colony #s</b>		13	13	13	13					
<b>K</b>		34	35	35	35					
<b>1</b>		44	43	41	40					
<b>2</b>		34	33	33	33					
<b>3</b>		31	31	30	30					
<b>4</b>		28	29	29	30					
<b>5</b>		25	23	23	23					
<b>6</b>		37	35	34	34					
<b>Total Elem.</b>		246	242	238	238					

### Month in Review:

- November 10th - 5th Grade Symphony Field Trip
- November 15th & 17th - Parent Teacher Conference with MBI/Student Council Presentation
  - 86% of students had at least one parent attend.
- November 18th - 5th-7th Grade Youth Sing
- November 22nd - Academic Assembly
  - 64 students had perfect attendance K-6 (28%)
  - Grades 3-6 - 52 students were on the honor roll (44%) - 21 students had a 4.0 (18%)
- November 25th - MBI Assembly
- November 30th - IAT Meeting

### Schedule for this Month:

- December - Daily MBI Challenges
- December 13th and 15th Elementary Music Programs
- December 14th Camrose Colony Christmas Play for the Heritage Center
- December 19th Camrose Colony Christmas Play for parents
- December 21st - K-12 Band/Choir Concert
  - Schoolwide MBI Challenge Celebration

### Special Notifications:

1 **Shelby School District**

2  
3 **INSTRUCTION**

2510  
Page 1 of 2

4  
5  
6 School Wellness

7  
8 The Shelby School District is committed to providing school environments that promote  
9 and protect children’s health, well-being, and ability to learn by supporting healthy eating  
10 and physical activity. Therefore, it is the policy of the Shelby School District that:

- 11
- 12 • The School District will engage students, parents, teachers (especially teachers of  
13 physical education), food service professionals, school health professionals, and  
14 other interested community members in developing, implementing, monitoring,  
15 and reviewing District-wide nutrition and physical activity policies and  
16 procedures.
  - 17 • The School District will inform and update the public **every 3 years, at a**  
18 **minimum,** (including parents, students, and others in the community) about the  
19 content and implementation of the local wellness policies. The District will also  
20 measure periodically and make available to the public an assessment of the local  
21 wellness policy, including:
    - 22 • The extent to which schools are in compliance with the local wellness  
23 policy;
    - 24 • The extent to which the LEA’s (Local Education Association) local  
25 wellness policy compares to model local school wellness policies; and
    - 26 • The progress made in attaining the goals of the local wellness policy.
  - 27 • All students in grades K-12 will have opportunities, support, and encouragement  
28 to be physically active on a regular basis.
  - 29 • Foods and beverages sold or served at school will meet the nutrition  
30 recommendations of the *U.S. Dietary Guidelines for Americans*.
  - 31 • Qualified child nutrition professionals will provide students with access to a  
32 variety of affordable, nutritious, and appealing foods that meet the health and  
33 nutrition needs of students; will accommodate the religious, ethnic, and cultural  
34 diversity of the student body in meal planning; and will provide clean, safe, and  
35 pleasant settings and adequate time for students to eat.
  - 36 • To the maximum extent practicable, all schools in our district will participate in  
37 available federal school meal programs (including the School Breakfast Program,  
38 National School Lunch Program [including after-school snacks]).
  - 39 • Schools will provide nutrition education and physical education to foster lifelong  
40 habits of healthy eating and physical activity, and will establish linkages between  
41 health education and school meal programs, and with related community services.
- 42  
43  
44  
45  
46



1  
2  
3  
4 The Superintendent or his/her designee will develop procedures based on the following  
5 five (5) areas of requirement.

- 6  
7 a. Nutrition Education Goals  
8 b. Physical Activity Goals  
9 c. Nutrition Standards for all Foods and Beverages  
10 d. Other School-Based Wellness Activities  
11 e. Governance and Evaluation

12  
13 Legal Reference            P.L. 108-265    Child Nutrition and WIC Reauthorization Act of 2004  
14                                    P.L. 111-296    The Healthy, Hunger-Free Kids Act of 2010  
15

16 Policy History:

17 Adopted on: June 13, 2006

18 Reviewed on: 8/09/2011

19 Revised on: 10/09/2012

20

Shelby Public Schools

Adopted on:  
Reviewed on:  
Revised on:

8205 – R NONINSTRUCTIONAL OPERATIONS

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Meal Charge Policy

*Note: For the purpose of this policy, parent includes guardian, caretaker relative, and any adult responsible for the care of the child.*

**K-12**

The district does not like to see a student miss a meal. If there are no available funds in the student’s account, he/she will be given a breakfast or lunch on account. A letter will be sent home with your child requesting payment within the week. Notice via phone and mail will continue until the account is balanced.

**Zero-Balance Prevention**

Parents can track balances themselves online on Infinite Campus by following the links to the Shelby Public Schools website [www.shelbypublicschools.org](http://www.shelbypublicschools.org). The building secretary will assist parents with setting up their user name and password.

**Parents** are responsible for meal payment to the food service program. Notices of low or deficit balances will be sent to parents at regular intervals during the school year.

School staff will monitor the student at meal periods to make certain the student is receiving a breakfast/lunch provided by the parent. The District will notify the “Child Protective Services” in the event any student is not being provided a breakfast/lunch by a parent.

# Shelby Public Schools

Adopted on:

Reviewed on:

Revised on:

8210 - R

NONINSTRUCTIONAL OPERATIONS

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Page 1 of 1

## Procurement Policy for School Food Purchases

The Shelby School District will adhere to the following requirements for any procurement related to food service:

### **Purchases:**

- Purchases greater than \$80,000:
  - If the aggregate amount exceeds eighty thousand dollars (\$80,000), the contract must be awarded through a formal bid process and a call for bids or request for proposals shall be published according to 20-9-204, MCA. No contract shall be divided for the purpose of avoiding the formal procurement process.
  - The District may enter into a cooperative purchasing contract for procurement of supplies with one or more districts or a Cooperative Services Program. This allows the District to participate in a cooperative purchasing group to purchase supplies through the group without bidding if the cooperative purchasing group has a publicly available master list of items available with pricing included and provides an opportunity at least twice yearly for any vendor, including a Montana vendor, to compete, based on a lowest responsible bidder standard.

### **Standards of Conduct for District Employees:**

- The Shelby School District maintains the following code of conduct for any employees engaged in award and administration of contracts supported by Federal Funds:
- No District employee will engage in any procurement when there is a conflict of interest, real or perceived, and District employees cannot solicit or accept any gratuities, favors or anything of monetary value from prospective vendors. This shall not preclude district personnel from serving on boards or participating in organizations that support the district's need to obtain quality services and supplies.
- No District employee shall participate in the selection, award or administration of a contract when any of the following persons have a financial interest in the firm selected for award:
  - The employee
  - Any member of his/her immediate family
  - People with whom there is an intimate personal relationship
  - An organization which employs or is about to employ any of the above
- The District would like all employees to behave with the utmost integrity and never be self-serving, be fair in all aspects of the procurement process, be alert to conflicts of interest, and avoid any compromising situations.
- Employees found to be in violation of this policy are subject to disciplinary action, up to and including termination.

# Shelby Public School Facilities Walkthrough 12.2.2016

## Elementary

- Cafeteria:
  - Storage issue: Suggested building a room on the NE corner of the cafeteria for storage. Switch janitor's closet inside with storage closet outside by playground if needed.
- Choir room/general classrooms:
  - Wood lockers switched to shelving or storage cabinets. Move some into hallways if possible to use instead of wall mounted boxes on west hallway upstairs.
- Structure:
  - Concrete sinking around the school, especially SW corner by door. Have concrete removed and re-done with rebar from the foundation out into the concrete to keep it from sinking.
  - Weatherstripping on exterior doors to block out sunlight and inclement weather.
  - Fix door magnet on SW door.
- Copier area downstairs:
  - Create storage for paper, etc. by copier to clean up the area. Clean up cords. Possibly turn small area into a copy room.
- Upstairs/storage around stairs:
  - Possibly add walls or a partition to create a closed off area for storage of custodial machines or open up the paper room to allow for more shelving. Trophy cabinets unused. Move student instrument storage. Keep janitor closets closed and locked for safety. New paper cutters with finger guards.
- Library:
  - Insulation around SW corner reading area. Possibly remove benches to allow for more bookshelves. Kids use the floor more for reading.
  - Move computers in computer area to SW corner. Install shelving for more books on current computer wall. Already have shelves, this is a project for during
  - Christmas break.
  - No opening windows, need to figure out some air conditioning and ventilation. Quote on central air. Louvers and baffles for air handler vents (Computer room consideration).
- Upstairs Hallways:
  - Move lockers that aren't used in classrooms to hallways for student storage.
  - Cracks on west wall, ceiling cracks
  - Rooms in NE and SE corners, opening windows, shades.
- Building Exterior:
  - Concrete NE side, water pooling, sump pump not working. Need to get more water away from building. Remove concrete from basketball hoop over to gym wall, except sidewalks. Install rock or redo concrete so water flows properly, possible move gutters to help with water flow. Look at planting more grass for drainage.
  - Bricks on roof SW door...
  - French drains need something to route the water away from the building into the grass.
  - Gutters need cleaned and sealed.
  - Garden hose valve needs re-mounted by SW door.
  - Plywood on heater vent by cafeteria outside
  - Irrigation pipes need repaired NW by the gym.
  - Loading dock.

## High School

- Exterior:
  - South exterior entryways, concrete on window sills, paint
  - Window replaced eventually
- Cafeteria/gym foyer:
  - Ceiling/drop ceiling. Sheet metal ceiling, textured for sound deadening.
  - Windows in cafeteria
  - Holes in wall by gym from award plaques
  - Faceplate on camera junction box by kitchen.
- Horseshoe/Gym:
  - Duct tape around heat pipes needs cleaned up/replaced/painted.
  - Sprinkler mounts coming off, holes in ceiling
  - Wooden stands in horseshoe bleachers need to be replaced with something more substantial and durable. Safety.
  - Replace speakers. Sound quality.
- Football Field:
  - Sidewalks, parking lot in softball field w/ two entrances/exits. Community garden
  - Drainage project on SE Side of field.
  - Hot water for concessions, greywater drain.
- Parking lots:
  - How many handicap parking spots are required? The number we have seems excessive.
- General classrooms:
  - No big complaints. New paint looks nice. Cleanliness.
- SPED room:
  - Need new table that is wheelchair accessible. Taller underneath.
- Bathrooms:
  - Need painted. Urinal partitions.
- Auditorium:
  - Broken speaker needs fixed
  - Ceiling tiles replaced. One missing
  - Fix front of stage
  - Weathersripping on rear doors for sunlight and inclement weather
  - Check on price of new auditorium seats. Fundraiser
- Upstairs/computer lab:
  - Need caps replaced on air handler vents.

## Vo-Ag Building

- Breezeway/closed walkway between gym and vo-ag building.
- Bathrooms need painted. Urinal dividers
- Smoke alarm cover missing.
- Shop:
  - Clean and maintain all filter systems and Post safety rules.

## Administration Building:

- Continue to get water away from building
- Paint exterior, replace some ceiling tiles
- Furnace needs fixed above classrooms on east side of building.
- Ventilation in bus garages, man doors need installed.