



Shelby Public School District #14



1010 Oilfield Ave ~ Shelby, MT 59474
www.ShelbyPublicSchools.org
Phone: (406) 424-8910 ~ Fax: (406) 434-2959

SHELBY SCHOOL BOARD MEETING AGENDA

Location: Shelby Board Room, District Office

Date: Tuesday, September 12, 2017

Time: 7:00 PM

- | | |
|---|--------------|
| 1. Call To Order | Mr. Aklestad |
| 2. Pledge Allegiance | Mr. Aklestad |
| 3. Review and Approval of Minutes | Mr. Aklestad |
| 4. Review and Approval of Claims, Sequences and Voided Checks | Ms. Flynn |
| 5. Public Comment | Mr. Aklestad |
| 6. Reports | |
| a. Elem Principal Report | Ms. Allen |
| b. JH/HS Principal Report | Mr. French |
| c. Superintendent Schedule | Mr. Crump |
| 7. Action Items | Mr. Crump |
| a. Resignations - David Wagner & Jane Garsjo | |
| b. Hiring | |
| i. Custodian - Jonathan Aspensen | |
| ii. Paraprofessionals - Janeen Caffrey | |
| iii. Assistant HS Football Coach - Randy Kramer | |
| iv. Assistant JH Football Coach - Doug Richman | |
| v. Volunteer Assistant HS Football Coach - Mark Taylor | |
| c. Bus Route Change | |
| d. JPT-EBMS | |
| e. Big Sky Special Needs Co-op | |
| f. Board Policy Updates and Approvals | |
| i. 3630 Cell Phone Changes | |
| ii. New 1014FE & 1014FE-F1 Intent to Increase Non-Voted Levy & Form | |
| iii. New 3124 Military Compact Waiver | |
| iv. 3224 Student Dress | |
| v. 3416 Administering Medicine to Students | |
| vi. New 4350 Website Accessibility and Nondiscrimination | |
| vii. 5122F Applicant Rights and Consent to Fingerprint | |
| g. Attendance/Transportation Agreements | |
| 8. Discussion Items | Mr. Crump |
| a. State Budget Cuts | |
| b. Protested Tax Update | |
| 9. Correspondence | Mr. Crump |
| 10. Next Meeting of the Board - Tuesday, October 10, 2017 | Mr. Aklestad |
| 11. Adjournment | Mr. Aklestad |

MINUTES
August 8, 2017

CALL TO ORDER

A regular meeting of the Board of Trustees, School District #14, Toole County, Montana, was held in the Board Room of the Administrative Offices at 1010 Oilfield Avenue. The meeting was called to order at 7:01 p.m. by Vice-Chairperson Rikki James.

Members present were: Brian Aklestad, Rikki James, Anna Fretheim, Richard Jorata, Jay Hould and Dan Leck. Member(s) absent: Krista Mellinger. The superintendent, clerk, elementary and high school principal were present. Visitors present were Suzanne Hough, John Hough, Emily McDermott and Philip Kleinsasser.

The **Pledge of Allegiance** was recited.

APPROVAL OF MINUTES

A motion was made to approve the minutes of the July 11, 2017 regular board meeting.

Motion: Richard Jorata

Second: Anna Fretheim- passed unanimously.

Approval of Bills and Student Activity Accounts

A motion was made to approve the claims approval list. The approved warrants were numbered 68823 through 68889. The student activity checks for this month were numbered 14072 through 14087. The claims approval list may be referenced in the claims approval file in the Administration office and the Student Activities accounts may be referenced in the Student Activities file in the administration office.

Motion: Richard Jorata

Second: Dan Leck - passed unanimously.

Public Comment

None

Reports

Superintendent Schedule

The Superintendent told the Board that he will be working with the students on Wednesday and Thursday during the Coyote Days.

Public Hearing of 2017-2018 Budget

The Superintendent presented the proposed budget for the 2017-2018 school year.

ACTION ITEMS

Adoption of 2017-2018 Budget

Elementary District

General Fund	\$2,593,362.36
Transportation	204,083.00
Bus Depreciation	93,118.15
Tuition fund	65,000.00
Retirement	365,000.00
Technology	50,000.00
Flex Fund	44,532.25
Building Reserve	47,400.00
Debt Service	288,475.00

A motion was made to adopt the Elementary School budget for the 2017-2018 school year.

Motion: Anna Fretheim

Second: Dan Leck- passed unanimously.

High School District

General Fund	\$1,577,107.16
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Transportation	135,355.62
Bus Depreciation	163,119.61
Tuition	70,000.00
Retirement	230,000.00
Adult Education	95,000.00
Technology	48,000.00
Flex Fund	61,019.02
Building Reserve	112,382.71
Debt Service	144,493.76

A motion was made to adopt the High School budget for the 2017-2018 school year.

Motion: Richard Jorata

Second: Anna Fretheim- passed unanimously.

Staff Hiring

The Superintendent made recommendations to hire the following staff:

Elementary School Teacher- Mark Ayers

Motion: Dan Leck

Second: Rikki James- passed unanimously.

Cafeteria Assistant- Teresa Baney

Motion: Rikki James

Second: Anna Fretheim- passed unanimously.

Coaches

8th Grade Girls Basketball- Mac McDermott

7th Grade Girls Basketball- Zach Hayes

Motion: Rikki James

Second: Jay Hould- passed unanimously.

Board Policy 3630

The motion to remove Board Policy 3630 was suspended. The committee will evaluate and revised the policy in a later date.

Staff Handbook Approval

Mr. Crump made a recommendation to approve the staff handbook as presented.

Motion: Anna Fretheim

Second: Richard Jorata- passed unanimously.

Elementary Handbook Approval

Mr. Crump made a recommendation to approve the elementary handbook with the changes and additions as discussed.

Motion: Dan Leck

Second: Rikki James- passed unanimously.

Junior High/High School Handbook Approval

Mr. Crump made a recommendation to approve the junior high/high school handbook with all the changes mentioned.

Motion: Rikki James

Second: Jay Hould

Voting in favor of the handbook approval were Rikki James, Jay Hould, Anna Fretheim, Dan Leck and Richard Jorata. Voting against the handbook approval was Brian Aklestad. The motion passed 5 to 1.

Student Attendance Agreements

A motion was made to approve the student attendance agreements for the elementary school.

Motion: Rikki James

Second: Dan Leck- passed unanimously.

A motion was made to approve the student attendance agreements for the high school.

Motion: Rikki James

Second: Dan Leck- passed unanimously.

Discussion Items

Opening PIR Days

Mr. Crump discussed with the Board the schedule of the opening school year PIR days and professional development. He added that the district hired 4 new teachers.

Protested Tax Update

Mr. Crump and Mr. Aklestad had a conversation with one of the personnel from NaturEner and they were both hoping for positive results.

Correspondence

The Superintendent told the Board that he had a discussion with the City of Shelby regarding the water and sewer usage. He said that the City is willing to work with us and will be charging the district with pro-rated rates.

NEXT MEETING OF THE BOARD

Regular Meeting, Tuesday, September 12, 2017, 7:00 p.m.
Board Room, District Administration Office, 1010 Oilfield Avenue, Shelby, Montana

ADJOURNMENT

Chairperson Brian Aklestad adjourned the meeting at 8:01 p.m.

BUSINESS MANAGER/CLERK

CHAIRPERSON OF THE BOARD

SHELBY SCHOOL DISTRICT
Budget vs. Actual Report
For the Accounting Period: 8 / 17

Fund	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Avail able Appropriation
101 General Fund	59,994.07	86,610.23	796.63	87,406.86	2,591,393.00	2,503,986.14
110 Transportation Fund	7,435.91	14,251.89	0.00	14,251.89	193,544.00	179,292.11
111 Bus Depreciation Fund	0.00	0.00	0.00	0.00	35,000.00	35,000.00
113 Tuition	0.00	21,699.20	0.00	21,699.20	30,000.00	8,300.80
114 Retirement	5,466.06	9,113.12	0.00	9,113.12	364,020.00	354,906.88
128 Technology Fund	3,199.26	4,166.18	119.00	4,285.18	52,086.00	47,800.82
129 Flexibility Fund	997.35	997.35	0.00	997.35	42,240.00	41,242.65
150 Debt Service	0.00	0.00	0.00	0.00	283,475.00	283,475.00
201 General Fund	46,530.00	73,053.49	1,000.00	74,053.49	1,597,268.00	1,523,214.51
210 Transportation Fund	5,822.27	11,061.21	0.00	11,061.21	135,356.00	124,294.79
211 Bus Depreciation Fund	0.00	0.00	0.00	0.00	136,862.00	136,862.00
213 Tuition	0.00	21,699.19	0.00	21,699.19	50,000.00	28,300.81
214 Retirement	5,114.50	9,187.00	0.00	9,187.00	225,996.00	216,809.00
217 ADULT EDUCATION FUND	0.00	140.76	0.00	140.76	80,000.00	79,859.24
228 Technology Fund	1,240.16	1,884.77	0.00	1,884.77	49,201.00	47,316.23
229 Flexibility Fund	0.00	600.00	0.00	600.00	39,372.00	38,772.00
250 Debt Service	0.00	0.00	0.00	0.00	141,994.00	141,994.00
261 Building Reserve	3,255.00	8,209.34	0.00	8,209.34	50,000.00	41,790.66
Grand Total :	139,054.58	262,673.73	1,915.63	264,589.36	6,097,807.00	5,833,217.64

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
52561	3364 AFFIRMED MEDICAL SERVICES	99.54						
2	JM 1124766 08/30/17 first aid supplies-EL	99.54		101	100-1000		610	
52559	6646 ALL SEASON HEATING & AIR	997.35						
1	28789 08/14/17 service call/outside freezer	997.35*		129	100-2600		440	
2	28789 08/14/17 not working-ordered new motor	0.00*		129	100-2600		440	
3	28789 08/14/17 & heat cables	0.00*		129	100-2600		440	
52539	5928 ARMACOST TRANE SERVICE CO	3,048.67						
1	36123 08/31/17 fixed boiler issues/parts	3,048.67		261	100-2600		440	
2	36123 08/31/17 pressure sensor bad	0.00		261	100-2600		440	
52538	6877 Automatic Fire System Services,	1,830.00						
	date of service 8-16-17							
1	6627 09/01/17 annual test and inspection	212.50*		160	100-2600		340	
2	6627 09/01/17 annual test and inspection	212.50*		260	100-2600		340	
3	6640 09/01/17 drain system-bring up to code	702.50*		160	100-2600		340	
4	6640 09/01/17 system put back in service	702.50*		260	100-2600		340	
52560	647 BEBICH WELDING SERVICE	180.00						
1	9054 06/22/17 welding and straighten	180.00	10870	101	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-							
52537	59 BEN TAYLOR INC	804.39						
3	8362 08/25/17 bus barn fuel	190.55		210	100-2700		624	
4	8362 08/25/17 bus barn fuel	127.18		110	100-2700		624	
9	8362 08/25/17 district's vehicles	229.24		201	100-2400		624	
11	8362 08/25/17 FFA trip	51.09		201	710-3400		624	
12	148212 08/08/17 return	-16.99		261	100-4600		610	
13	646925 08/01/17 outlet cover/tote	14.57		261	100-4600		610	
14	148093 08/07/17 paint supplies	75.62		261	100-4600		610	
15	645904 08/09/17 football field supplies	83.13		261	100-4600		610	
16	645921 08/10/17 Tempo	50.00		261	100-4600		610	
52549	4080 BILLMANS TRUE VALUE	605.00						
	do not use program 340 it will not work in Maefairs- use program 100 instead							
2	448504 08/24/17 17-18 appliance agreement	480.00*		201	100-1000		450	
3	448504 08/24/17 cleaning fee	125.00		201	100-1000		440	
52563	6748 BRYSON SALES AND SERVICE OF	448.53						
1	08/16/17 bus route parts	269.12		110	100-2700		610	
2	08/16/17 bus route parts	179.41		210	100-2700		610	

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52562	6010 BYTE SPEED LLC	1,339.00				
1	0116960 08/17/17 Bytespeed Laptop 175B	1,339.00				
			10876	128	100-1000	660
52527	5023 CAMROSE COLONY	4,178.78				
	summer rate- 2016-2017 breakfast-\$2.07 X 701= 1451.07 Lunch- \$3.50 X 691 =2418.50 22 days including Saturday and Sunday					
1	07/31/17 summer food program-August	3,869.57*		212	910-3100	631
2	08/31/17 food program-August-6 days	309.21		212	910-3100	630
G808	7049 Catherine Dorian	43.20				
1	09/07/17 mileage-Fort Benton/GFalls	43.20		182	108-2212	596 580
52526	1380 CHARLOTTE HANSON	993.90				
	when retired on 5-29-12 an insurance incentive was offered for five years instead of three years, at the time of retirement the incentive was \$537.50. Her insurance premium is only \$438.11, a difference of \$99.39 X 10= \$993.90					
1	08/23/17 fifth and final payment	993.90		201	100-1000	266
2	08/23/17 retiree ins. incentive	0.00		201	100-1000	266
52525	1833 CHEMSEARCH	9,014.70				
1	2823422 08/15/17 chemsearch 565	8,228.00	10871	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
2	2823422 08/15/17 flash	440.70	10871	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
3	2823422 08/15/17 ar-19	162.90	10871	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
4	2823422 08/15/17 glo-ss	183.10	10871	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
52586	2397 CHRISTINE A. LEARY	5,575.00				
1	09/08/17 2 of 3 payments	5,575.00		101	100-1000	266
2	09/08/17 retiree ins. incentive	0.00		101	100-1000	266
52528	3 CITY OF SHELBY WATER DEPT	2,867.54				
1	08/25/17 bus barn/water/garbage	96.66		110	100-2700	421
	BUS BARN WATER BILL					
2	08/25/17 bus barn/water/garbage	64.44		210	100-2700	421
	BUS BARN WATER BILL					
3	08/25/17 water/garbage/sewer/Landfill	1,623.87		101	100-2600	421
	WATER, GARBAGE & LANDFILL BILL					
4	08/25/17 water/garbage/sewer/Landfill	1,082.57		201	100-2600	421
	WATER, GARBAGE & LANDFILL BILL					

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
52584		1610 COMBUSTION SERVICE COMPANY INC	89.25						
1		29825 07/27/17 gaskets	89.25		201		100-2600	610	
52533		15 CULLIGAN SOFT WATER SERVICE	193.00						
1		08/31/17 Admin water/cooler rental	48.00*		110		100-2700	450	
2		08/31/17 EL water/cooler rental	8.00		101		100-2600	450	
3		08/31/17 HS water/cooler rental	137.00		201		100-2600	450	
52547		6858 CURRICULUM ASSOCIATES	747.32						
1		90488127 08/28/17 7th Student Instruction	442.00						
				*	10888	101	21 100-1000	610	
2		90488127 08/28/17 7th Teacher Edition	29.75*	10888	101	21	100-1000	610	
3		90488127 08/28/17 8th Student Instruction	165.75*	10888	101	21	100-1000	610	
4		90488127 08/28/17 8th Teacher Edition	29.75*	10888	101	21	100-1000	610	
5		90488127 08/28/17 Shipping	80.07*	10888	101	21	100-1000	610	
52564		6858 CURRICULUM ASSOCIATES	4,668.45						
1		90480537 08/03/17 RCCS Practice Gr. 1	839.80						
					10845	101	999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
2		90480537 08/03/17 RCC Teach/Tool box Gr. 1	59.50	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
3		90480537 08/03/17 RCCS Practice Gr. 2	32.32	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
4		90480537 08/03/17 RCCS Teach/Tool box Gr. 2	59.50	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
5		90480537 08/03/17 RCCS Practice Gr. 3	500.65	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
6		90480537 08/03/17 RCCS Teach/Tool box Gr. 3	59.50	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
7		90480537 08/03/17 RCCS Practice Gr. 4	613.70	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
8		90480537 08/03/17 Rccs Teach/Tool box Gr. 4	59.50	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
9		90480537 08/03/17 RCCS Practice Gr. 5	646.00	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
10		90480537 08/03/17 RCCS Teach/Tool box Gr. 5	59.50	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
11		90480537 08/03/17 RCCS Practice Gr. 6	500.65	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
12		90480537 08/03/17 RCCS TeachTool box Gr 6	29.75	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
13		90480537 08/03/17 RCCS Practice	48.45	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
14		90480537 08/03/17 RCCS Teach/Tool box	29.75	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
15		90480537 08/03/17 RCCS Practice Gr. K	646.00	10845	101		999		
		P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
16		90480537 08/03/17 RCCS Teach/Tool box Gr. K	59.50	10845	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-640-							
17		90480537 08/03/17 Shipping	424.38	10845	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-640-							
52558		220 DAVIS BUSINESS MACHINES	2,232.04						
#4048-01- GTCC									
1		224697 08/02/17 base rate-8-01 to 8-31	187.08		101	100-1000	440		
2		224697 08/02/17 base rate-8-01 to 8-31	124.72		201	100-1000	440		
5		223576 08/11/17 GTCC copier	17.32		182	108-2212	550	580	
6		224891 09/08/17 copy charges-8-02/9-01	877.76		101	100-1000	440		
7		224891 09/08/17 copy charges-8-02/9-01	585.16		201	100-1000	440		
10		223094 08/07/17 move copier & connected	220.00		101	100-1000	440		
11		223094 08/07/17 to network	220.00		201	100-1000	440		
52523		7009 DE LAGE LANDEN FINANCIAL SERVICES,	275.00						
1		55765530 08/16/17 GTCC copier lease	275.00		182	108-2212	550	580	
52565		6483 DIAGNOSTIC PEST SOLUTIONS	1,000.00						
1		32162 08/14/17 annual pest control	575.00		201	100-2600	340		
2		32161 08/14/17 annual pest control	425.00		101	100-2600	340		
6806		2851 DIANA KNUDSON	509.00						
1		09/01/17 in district mileage	183.60		182	107-2212	582	570	
2		09/01/17 out of district mileage	275.40		182	108-2212	596	580	
3		09/01/17 phone allowance	50.00		182	107-2212	531	570	
52566		7047 Dusty's Sprinklers	107.00						
1		202912 08/04/17 Pop Up Rotor	107.00	10881	260	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-2600-610-							
52557		6960 EBMS, INC	256.00						
1		110886 08/30/17 August 2017 ACA fee	153.60		101	100-2400	810		
2		110886 08/30/17 August 2017 ACA fee	102.40		201	100-2400	810		
52568		1721 EDUCATORS PUBLISHING SERVICE	1,442.55						
1		446734 08/09/17 WW 3000 - 4th Grade	378.10	10840	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-640-							
2		446734 08/09/17 WW 3000-5th Grade	398.00	10840	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-640-							
3		446734 08/09/17 WW 3000-6th Grade	308.45	10840	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-640-							
4		446734 08/09/17 WW 3000-8th Grade	41.85	10840	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-640-							
5		446734 08/09/17 shipping	112.65		101	100-1000	610		
6		445731 08/07/17 Wordly Wise Student book 7	185.00	10823	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
7		445731 08/07/17 Shipping	18.50	10823	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
52567	4536 EMC INSURANCE COMPANIES	46.00				
1	p-75120276 01/12/17 additional premium-van	46.00*		218	100-1000	520
52542	199 FIELDSTONE OFFICE SUPPLY	106.25				
1	127051 08/03/17 2 boxes Avery labels	87.75		201	100-1000	610
2	127086 08/11/17 Academic Desk pad calendar	18.50		201	100-1000	610
52551	7050 FIRE GUYS LEASING, INC	1,100.00				
1	AB21883 08/25/17 hydro static testing	1,100.00*		260	100-2600	340
52545	74 FOOD SERVICES OF AMERICA	4,767.95				
1	5380652 08/22/17 food bill	516.02		212	910-3100	630
2	5384921 08/29/17 food bill	752.61		212	910-3100	630
3	5384922 08/29/17 food bill	286.52		212	910-3100	630
4	5387084 08/31/17 credit	-32.97		212	910-3100	630
5	5384923 08/29/17 food bill -SWMSS	3,245.77		212	910-3100	630
52569	22 GENERAL DISTRIBUTING CO	48.05				
1	00569438 08/31/17 C02-Acetylene	48.05		201	100-1000	610
G805	5633 HAMPTON INN	4,821.79				
1	09/05/17 lodging for presenters/snacks	4,821.79		182	108-2212	592 580
2	09/05/17 room rentals	0.00		182	108-2212	592 580
52570	19 HEMMER PLUMBING & HEATING	73.99				
1	9191 08/21/17 gasket and labor reset si	73.99	10894	101	100-2600	610
52571	6750 J2 BUSINESS PRODUCTS	74.80				
1	702487-1 08/02/17 liner, wax, receptacle	35.98	10865	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
2	702487-2 08/02/17 bleach, total, softscrub	38.82	10865	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
52572	2227 JW PEPPER & SON INC	375.74				
1	03528495 07/25/17 60-3 File Box	7.00	10825	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-					
2	03528495 07/25/17 60-2 File Box	3.50	10825	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-					
3	03528495 07/25/17 Oboe Measures #2	8.95	10825	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-					
4	03528495 07/25/17 Flute Measures #2	26.85	10825	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-					
5	03528495 07/25/17 Bassoon Measures #2	8.95	10825	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-					
6	03528495 07/25/17 Percussion Measures #2	67.80	10825	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-					
7	03528495 07/25/17 Alto Sax Measures #2	26.85	10825	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-					

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
8		03528495 07/25/17 Tenor Sax Measures #2	8.95	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
9		03528495 07/25/17 Bari Sax Measures #2	8.95	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
10		03528495 07/25/17 Trumpet Measures #2	44.75	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
11		03528495 07/25/17 F Horn Measures #2	8.95	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
12		03528495 07/25/17 Trombone Measures #2	17.90	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
13		03528495 07/25/17 Baritone BC Measures #2	8.95	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
14		03528495 07/25/17 Alto Sax Measures #1	17.90	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
15		03528495 07/25/17 Clarinet Measures #1	17.90	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
16		03528495 07/25/17 Flute Measures #1	17.90	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
17		03528495 07/25/17 Baritone BC Measures #1	17.90	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
18		03528495 07/25/17 Trumpet Measures #1	35.79	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
19		03528495 07/25/17 Shipping & Handling Estim	20.00	10825	101	999			
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -710-3400-610-							
52554		6938 KATHJE DALTON-GRIFFIS	68.43						
	1	08/24/17 JMG conference in Helena	68.43		215	329-2213	582	114	
	2	08/24/17 mileage & meals	0.00		215	329-2213	582	114	
52529		3436 KENCO ENTERPRISES INC.	585.50						
	1	1413238 09/01/17 alarm monitoring 09-01/09-30	70.80		101	100-2600		340	
	2	1413238 09/01/17 alarm monitoring 09-01/09-30	47.20		201	100-2600		340	
	3	1406713 08/02/17 replaced two keypads- HS	467.50		201	100-2600		340	
52556		4452 KEVIN MITCHELL	34.95						
	1	08/16/17 1st aid certification on line	20.97		110	100-2700		810	
	2	08/16/17 1st aid certification on line	13.98		210	100-2700		810	
52555		3716 KIM HAYES	539.38						
	1	09/08/17 reimb. purchases for classroom	539.38						
					115	100-1000	610	105	
	2	09/08/17 supplies- money raised by	0.00		115	100-1000	610	105	
	3	09/08/17 business donations	0.00		115	100-1000	610	105	

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52552	1775 LEE A DAVIS	829.15				
1	09/08/17 purchases at Amazon.com were	829.15		101	100-2600	610
2	09/08/17 paid by his personal debit	0.00		101	100-2600	610
3	09/08/17 card	0.00		101	100-2600	610
52544	42 MARIAS HEALTHCARE SERVICES INC	150.00				
3	99455D 08/30/17 DOT physical - bus driver	150.00		110	100-2700	330
52532	2 MARIAS RIVER ELECTRIC COOP	4,993.70				
1	08/23/17 electric bill	2,794.58		101	100-2600	412
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-					
2	08/23/17 electric bill	1,863.05		201	100-2600	412
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-					
3	08/23/17 bus barn	316.88		210	100-2700	412
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-452-					
4	08/23/17 RECCS-community garden	19.19		115	434-1000	610 273
52541	4423 MARK E. AYERS	173.88				
1	09/01/17 7 trips to Camrose using	173.88		101 71	100-1000	582
2	09/01/17 his own vehicle	0.00		101 71	100-1000	582
52574	1136 Montana School Board Association	125.00				
1	33209 08/16/17 Athletics-Hot Topics seminar	125.00		201	720-3500	610
2	33209 08/16/17 video	0.00		201	720-3500	610
G803	6742 MONTANA TEACHERS RETIREMENT	253.80				
1	08/31/17 employee/employer contribution	253.80*		182	108-2212	220 580
52576	6645 NCS PEARSON INC	43.00				
1	11258470 07/28/17 BSRA-3 School Screen	33.00	10851	101	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -280-1000-640-					
2	11258470 07/28/17 Shipping	10.00	10851	101	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -280-1000-640-					
52548	5742 NORTHERN FORD	55.20				
1	85299 08/09/17 F-150 repair	55.20		110	100-2700	340
52531	6112 OETC-ORGANIZATION FOR EDUCATIONAL	3,664.20				
1	116780 08/27/17 MS Desktop Education lic	1,333.50	10817	115	999	516
	PO Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
2	116780 08/27/17 MS Desktop Education lic	1,333.50	10817	215	999	516
	PO Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
3	116780 08/27/17 MS Windows Srvr Std editio	322.80	10817	115	999	516
	PO Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
4	116780 08/27/17 MS Windows Srvr Std editio	322.80	10817	215	999	516
	PO Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5	116780 08/27/17 MS Office 365	120.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
6	116780 08/27/17 MS Office 365	-120.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
7	116780 08/27/17 MS Office 365 ProPlus	120.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
8	116780 08/27/17 MS Office 365 ProPlus	-120.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
9	116780 08/27/17 MS Office 365	500.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
10	116780 08/27/17 MS Office 365	-500.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
11	116780 08/27/17 MS Office 365 ProPlus	500.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
12	116780 08/27/17 MS Office 365 ProPlus	-500.00	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
13	116780 08/27/17 MS Windows Remote	175.80	10817	115 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
14	116780 08/27/17 MS Windows Remote	175.80	10817	215 999		516
	P0 Accounting (Org/Prog/Func/Obj/Proj: -412-1000-681-516					
52575	6625 Pearson Education Inc.	1,822.56				
1	4025146920 07/28/17 Level A Phonics St. Book	544.44	10841	101 999		
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-					
2	4025146920 07/28/17 Level B Phonics St Book	439.74	10841	101 999		
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-					
3	4025146920 07/28/17 Level C Phonics St Book	324.57	10841	101 999		
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-					
4	4025146921 07/28/17 Plaid Phonics Level K	378.80	10844	101 999		
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-					
5	4025146921 07/28/17 S & H	112.28	10844	101 999		
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-					
6	4025146921 07/28/17 additional amount	22.73		101 100-1000		610
52585	2181 PEGGY TAYLOR	5,375.00				
1	09/08/17 3 of 3 payments	5,375.00		101 100-1000		266
2	09/08/17 retiree ins. incentive	0.00		101 100-1000		266
52577	758 QUILL CORPORATION	402.60				
1	9202807 08/21/17 stopwatch	21.91	10885	215 999		210
	P0 Accounting (Org/Prog/Func/Obj/Proj: -471-1000-610-210					
2	9076253 08/21/17 Electric Pencil Sharpener	37.38	10885	215 999		210
	P0 Accounting (Org/Prog/Func/Obj/Proj: -471-1000-610-210					
3	9076253 08/21/17 set of 72 pack pencils	16.99	10885	215 999		210
	P0 Accounting (Org/Prog/Func/Obj/Proj: -471-1000-610-210					
4	9119495 08/16/17 8 Digit Desktop Calculator	223.72	10885	215 999		210
	P0 Accounting (Org/Prog/Func/Obj/Proj: -471-1000-610-210					
5	9086788 08/16/17 trimmer sparkle/hanging folde	0.00		201 100-1000		610

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
6		9128910 08/17/17 down timers	13.52		201	100-1000	610		
7		9081039 08/15/17 1/3 cut letter size folders	0.00		201	100-1000	610		
8		8941637 08/10/17 11X17 copy paper	89.08		201	100-1000	610		
52578		758 QUIL L CORPORATION	1,798.83						
1		8924496 08/09/17 copy paper-HS	1,049.65		201	100-1000	610		
2		8924544 08/09/17 copy paper 11X17 5 cases	265.20		201	100-1000	610		
3		9264312 08/22/17 colored copy paper-EL	483.98		101	100-1000	610		
52579		3055 RIDDELL/ALL AMERICAN SPORTS CORP	3,665.34						
1		60331217 08/04/17 Flex Helmets (Large)	1,786.25	10861	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
2		60331217 08/04/17 Flex Helmets (XL)	744.50	10861	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
3		60331217 08/04/17 Shoulder Pads (3-rb/2 l)	775.00	10861	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
4		60331217 08/04/17 Pads (Hip, Tail, Thigh)	217.50	10861	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
5		60331217 08/04/17 shi ppi ng	142.09		201	720-3500	610		
G802		6452 SARAH ZOOK	918.50						
1		09/01/17 Curri cul um Revi si on Trainer	918.50						
					182	108-2212	320	580	
2		09/01/17 Templates 17-18 less TRS	0.00		182	108-2212	320	580	
52580		1819 SCHOLASTIC MAGAZI NES	756.25						
1		M6160301 07/25/17 SCHOLASTIC NEWS- GRADE 2	247.50	10850	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-							
2		M6160301 07/25/17 SCHOLASTIC NEWS- GRADE 1	220.00	10850	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-							
3		M6160301 07/25/17 SHI PPI NG/HANDLI NG	46.75	10850	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-							
4		M6160301 07/25/17 V Goodan- magazi nes	242.00		101	100-1000	610		
52581		6931 School Datebooks, Inc.	327.60						
1		S17-012909 08/02/17 Agendas - 125	327.60	10833	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
52520		6693 SCHOOL SPECIALTY	1,065.90						
1		2081187646 08/01/17 18x24 Med. wt. Tagboard	40.92	10847	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
2		2081187646 08/01/17 10x13 Kraft Catalog Env.	27.94	10847	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
3		2081187646 08/01/17 Lavender File Folders	14.81	10847	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
4		2081187646 08/01/17 Asst. 2 pocket folder	159.80	10847	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
5		2081187646 08/01/17 School smart trans. tape	127.93	10847	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
6		2081187646 08/01/17 1'' Masking Tape	19.44	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
7		2081187646 08/01/17 1/4'' Graph paper	11.68	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
8		2081187646 08/01/17 1/2'' Graph Paper	29.85	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
9		2081187646 08/01/17 yellow legal pad- letter	16.88	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
10		2081187646 08/01/17 Jr. yellow legal pad	4.54	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
11		2081187646 08/01/17 Red headline theme paper	51.30	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
12		2081187646 08/01/17 Red temp. paint	11.28	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
13		2081187646 08/01/17 Green temp. paint	7.52	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
14		2081187646 08/01/17 Brown temp. paint	3.76	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
15		2081187646 08/01/17 Blue temp. paint	7.52	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
16		2081187646 08/01/17 Magenta temp. paint	7.52	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
17		2081187646 08/01/17 Yellow temp. paint	9.40	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
18		2081187646 08/01/17 Black temp. paint	1.88	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
19		2081187646 08/01/17 Turquoise temp. paint	1.88	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
20		2081187646 08/01/17 White temp. paint	9.40	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
21		2081187646 08/01/17 Orange temp. paint	7.52	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
22		2081187646 08/01/17 Purple temp. paint	5.64	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
23		2081187646 08/01/17 3x5 blank index- blue	8.61	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
24		2081187646 08/01/17 3x5 blank index- canary	2.46	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
25		2081187646 08/01/17 3x5 blank index- green	4.92	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
26		2081187646 08/01/17 3x5 blank index- white	19.25	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
27		2081187646 08/01/17 Small pink eraser	10.12	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
28		2081187646 08/01/17 Elmers 4 oz. school glue	20.16	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
29		2081187646 08/01/17 Expo dry-erase cleaner	11.49	10847	101		999		
	P0 Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
30	2081187646 08/01/17 Sharpie untra fine- black	15.98	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
31	2081187646 08/01/17 Sharpie fine- black	47.94	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
32	2081187646 08/01/17 Sharpie fine- purple	15.98	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
33	2081187646 08/01/17 Sharpie fine- blue	15.98	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
34	2081187646 08/01/17 Sharpie fine- red	23.97	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
35	2081187646 08/01/17 Pentel RSVP pen- violet	35.05	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
36	2081187646 08/01/17 Expo marker- purple	17.15	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
37	2081187646 08/01/17 Expo marker- blue	34.30	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
38	2081187646 08/01/17 Expo marker- black	85.75	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
39	2081187646 08/01/17 Expo marker- green	17.15	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
40	2081187646 08/01/17 Expo marker- red	17.15	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
41	2081187646 08/01/17 Pilot easy touch- purple	32.94	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
42	2081187646 08/01/17 Pilot easy touch- blue	10.98	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
43	2081187646 08/01/17 Elmers glue stick	42.36	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
44	2081187646 08/01/17 Lesson plan book	38.90	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
45	2081187646 08/01/17 Grade Book	31.12	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
46	2081187646 08/01/17 Daily memo book	34.10	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
47	2081187646 08/01/17 3-1/3x4' ' label	10.91	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
48	2081187646 08/01/17 Burgundy const. paper	26.30	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
49	2081187646 08/01/17 Gold const. paper	10.80	10847	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
50	2081187646 08/01/17 diff. on PO amount	-154.33		101	100-1000	610
52582	6693 SCHOOL SPECIALTY	58.47				
1	745660 07/31/17 tagboards, legal pads	58.47		101	100-1000	610
2	745660 07/31/17 dry erase markers	0.00		101	100-1000	610

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52553	3368 SHAROL O' BRIEN	178.80				
1	08/02/17 mileage	172.80*	10883	215	329-1000	582 346
2	08/02/17 lunch	6.00*	10883	215	329-1000	582 346
52530	1 SHELBY GAS ASSOCIATION	274.60				
	switch between 110 & 210 every month					
	cf					
1	08/23/17 bus barn gas	16.20				
				110	100-2700	411
2	08/23/17 EL & HS gas charges	155.04		101	100-2600	411
3	08/23/17 EL & HS gas charges	103.36		201	100-2600	411
52540	61 SHELBY PAINT AND HARDWARE	2,337.05				
1	060935 08/03/17 paint-Bus Barn	1,057.26				
				110	100-2700	610
2	060935 08/03/17 paint-Bus Barn	704.83		210	100-2700	610
3	011444 08/14/17 stone blocks, hinges & hooks	491.58*		260	100-2600	610
4	011050 08/19/17 liquid nails/weed killer	67.90*		260	100-2600	610
5	011434 08/26/17 paint supplies	15.48		210	100-2700	610
52521	8 SHELBY PROMOTER	346.98				
1	JT23981 08/04/17 100 sports schedule posters	346.98		201	720-3500	610
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
52543	8 SHELBY PROMOTER	187.60				
1	1091,1394, 09/07/17 3 sub renewal -high school	120.00		201	100-2300	610
2	1096, 863 09/07/17 Promoter Subscription-EL	40.00		101	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
3	1734041 08/23/17 RECCS- fall advertising	27.60		115	434-1000	610 273
G801	2953 SHELBY PUBLIC SCHOOLS	26,595.90				
1	09/01/17 health ins. premiums-GTCC	26,595.90		182	107-2212	260 570
2	09/01/17 2017-2018 coverage	0.00		182	107-2212	260 570
52534	5729 Suppl yWorks	344.00				
1	411380843 08/29/17 cometspraycleanerwithblea	111.36	10869	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
2	411380843 08/29/17 high speed buffer pads	12.45	10869	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
3	411380843 08/29/17 uhs floor cleaner	192.24	10869	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
4	411380843 08/29/17 natural orangehandcleaner	27.95	10869	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52550	5729 SupplyWorks	2,307.14				
1	410058184 08/16/17 over&underfloor sealer	139.12	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
2	410058184 08/16/17 signature floor finish	667.66	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
3	410058184 08/16/17 disinfectantsprayglass cleaner	75.68	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
4	410058184 08/16/17 purcell hand sanitizer	150.88	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
5	410058184 08/16/17 high speed buffer pads	48.60	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
6	410058184 08/16/17 3m scotchbrite surface pads	190.00	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
7	410058184 08/16/17 crew cleaning toilet bowl cleaner	138.60	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
8	410058184 08/16/17 uhs floor cleaner	128.16	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
9	410058184 08/16/17 doodle scrub floor prep machine	693.00	10869	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-					
10	410058184 08/16/17 additional amount	75.44		201	100-2600	610
52546	75 SYSCO FOOD SERVICES OF MONTANA	8,963.79				
3	143391707 08/21/17 fresh fruit & vegetables	243.28*		212	460-3100	630
4	143391708 08/21/17 food bill	4,292.72		212	910-3100	630
5	143396457 08/23/17 pot holders	20.02		212	910-3100	610
6	143397593 08/24/17 food bill	1,688.48		212	910-3100	630
7	143400037 08/25/17 kitchen supplies	19.01		212	910-3100	610
8	143400048 08/25/17 kitchen supplies	8.73		212	910-3100	610
9	143405047 08/29/17 food bill	626.24*		212	460-3100	630
10	143408152 08/31/17 food bill	2,065.31*		212	460-3100	610
6804	7048 TABITHA TRUAX	502.45				
1	08/17/17 stipend less TRS contribution	459.25		182	108-2212	320 580
2	08/17/17 mileage	43.20		182	108-2212	596 580
52524	5917 TEACHER DIRECT	554.89				
1	8800044 08/16/17 100ea railroad board	41.89	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
2	8800044 08/16/17 24x16 1" ruled chart	3.49	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
3	8800044 08/16/17 24x31 2" D. chart tablet	57.45	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
4	8800044 08/16/17 12x18 brown const. paper	13.93	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
5	8800044 08/16/17 dk. blue const. paper	15.92	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
6	8800044 08/16/17 lt. blue const. paper	15.92	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
7	8800044 08/16/17 bt. green const. paper	15.92	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
8	8800044 08/16/17 holiday grn const. paper	13.93	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
9	8800044 08/16/17 lt. brown const. paper	5.97	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
10	8800044 08/16/17 orange const. paper	9.95	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
11	8800044 08/16/17 yellow const. paper	13.93	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
12	8800044 08/16/17 white const. paper	65.67	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
13	8800044 08/16/17 red const. paper	35.82	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
14	8800044 08/16/17 violet const. paper	9.95	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
15	8800044 08/16/17 magenta const. paper	9.95	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
16	8800044 08/16/17 black const. paper	35.82	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
17	8800044 08/16/17 pink const. paper	11.94	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
18	8800044 08/16/17 sentence strips	16.47	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
19	8800044 08/16/17 white kraft roll	45.99	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
20	8800044 08/16/17 canary kraft roll	59.99	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
21	8800044 08/16/17 scarlett kraft roll	54.99	10848	101	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: 1-100-1000-610-					
52522	3128 TLC CATERING PLUS	719.00				
1	848153 08/22/17 Staff meeting lunch	129.42		110	100-2700	610
2	848153 08/22/17 Staff meeting lunch	86.28		210	100-2700	610
3	848153 08/22/17 Staff meeting lunch	287.60		101	100-2500	610
4	848153 08/22/17 Staff meeting lunch	215.70		201	100-2500	610
52536	2122 UNIVERSAL ATHLETIC SERVICE	739.02				
1	0028524-02 08/09/17 Tag Field Paint (Gold)	335.94	10860	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
2	0028524-02 08/09/17 Tag Field Paint (Maroon)	335.94	10860	201	999	
	P0 Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
3	0028524-02 08/09/17 shipping and handling	67.14		201	720-3500	610

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
52535	5585 VERIZON WIRELESS	78.94				
1	9791397735 08/21/17 Hintz/Crump	55.97		210	100-2700	531
2	9791397735 08/21/17 RECCS cell phone bill	22.97		115	434-2210	531 273
G807	3484 VISA (for GTCC)	2,054.54				
1	09/05/17 books/meeting supplies	1,678.86		182	108-2212	600 580
2	09/05/17 EDW renewal fees	49.94		182	107-2212	810 570
3	09/05/17 3 Rivers phone & internet	107.60		182	107-2212	531 570
4	09/05/17 meals and lodging	218.14		182	108-2212	592 580
52583	E 6023 WELLS FARGO BANK P CARD SYSTEM	8,461.40				
1	08/31/17 RECCS supplies	296.07		115	434-1000	610 273
2	08/31/17 E Allen purchases	301.68		101	100-1000	610
3	08/25/17 R Buck- meals- no receipts	144.15		201	720-3500	582
4	08/29/17 C Clark- kitchen supplies	33.73		212	910-3100	610
5	08/31/17 E Crump purchases	142.92		101	100-2400	610
6	08/31/17 E Crump purchases	95.27		201	100-2400	610
7	08/31/17 L Davis custodial supplies	358.19	10887	101	100-2600	610
8	08/01/17 K Dodson bus parts	23.46		110	100-2700	610
9	08/12/17 M Flynn- water for board room	5.81		101	100-2500	610
10	08/25/17 P French purchases	217.79		201	100-2400	610
11	08/04/17 K Griffis lodging-JMG	117.63		215	329-2213	582 114
12	08/20/17 K Hayes- tables for classroom	404.82		115	100-1000	610 105
13	08/31/17 D Hintz- paints supplies	1,129.25		110	100-2700	610
14	08/31/17 bus parts and supplies	752.82		210	100-2700	610
15	08/31/17 D Hintz- high school maint.	272.58		201	100-2600	610
16	08/31/17 D Hintz- EL maint.	67.43		101	100-2600	610
17	08/19/17 J Hough- tech supplies	1,860.26*		128	100-1000	682
18	08/19/17 J Hough- tech supplies	1,240.16*		228	100-1000	682
19	08/31/17 L Kimmet- custodial supplies	503.34	10886	201	100-2600	610
20	08/01/17 Knickerbocker- cust. supplies	23.96		101	100-2600	610
21	08/24/17 J Larson- postage	10.40*		201	100-1000	532
22	08/31/17 O'Brien lodging- State Vo_ed	151.80*	10882	215	329-1000	582 346
23	08/31/17 Personal Finance: A Lifet	142.56	10891	215	329-1000	610 346
24	08/31/17 shipping	4.49	10891	215	329-1000	610 346
25	08/29/17 M White- no receipt	35.34		201	100-1000	610
26	08/29/17 T White purchases	125.49		201	100-1000	610

of Claims 74 Total: 137,313.12
Total Electronic Claims 8,461.40
Total Non-Electronic Claims 128,851.72

SHELBY SCHOOL DISTRICT
Fund Summary for Claims
For the Accounting Period: 8/17

Fund/Account	Amount
101 General Fund	
101	\$32,022.69
110 Transportation Fund	
101	\$3,122.72
115 Miscellaneous Federal Funds	
101	\$3,142.13
128 Technology Fund	
101	\$3,199.26
129 Flexibility Fund	
101	\$997.35
160 Building	
101	\$915.00
182 Interlocal Agreement	
101	\$35,991.50
201 General Fund	
101	\$27,579.13
210 Transportation Fund	
101	\$2,380.64
212 Food Services	
101	\$17,944.25
215 Miscellaneous Federal Funds	
101	\$2,795.81
218 Traffic Education or Driver's Ed.	
101	\$46.00
228 Technology Fund	
101	\$1,240.16
260 Building	
101	\$2,681.48
261 Building Reserve	
101	\$3,255.00
Total:	\$137,313.12

I have carefully examined the above Register and refer the same to the Board of Trustees.

Filed: _____

Allowed Amount \$ _____

Disallowed Amount \$ _____

Approved by the Board of Trustees

Chairman

Attest: _____
Clerk

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
100	Regular Education Programs -						
107	GTCC Interlocal Funds						
2212	Instruction of Curriculum Development Services						
112-570	Professional -Education GTCC Interlocal Dues	6,150.83	12,065.08	0.00	12,065.08	72,384.54	60,319.46
115-570	Office/Clerical/Technology GTCC Interlocal Dues	3,109.60	5,948.80	0.00	5,948.80	40,635.60	34,686.80
160-570	Sick Leave GTCC Interlocal Dues	0.00	0.00	0.00	0.00	3,000.00	3,000.00
170-570	Vacation Leave GTCC Interlocal Dues	0.00	0.00	0.00	0.00	2,000.00	2,000.00
210-570	Social Security/Medicare GTCC Interlocal Dues	708.43	1,607.57	0.00	1,607.57	6,000.00	4,392.43
220-570	Teachers' Retirement GTCC Interlocal Dues	545.58	1,203.22	0.00	1,203.22	6,500.00	5,296.78
230-570	PERS GTCC Interlocal Dues	257.83	609.31	0.00	609.31	3,200.00	2,590.69
240-570	Unemployment Compensation GTCC Interlocal Dues	15.75	58.68	0.00	58.68	2,000.00	1,941.32
250-570	Workers' Compensation GTCC Interlocal Dues	49.94	113.48	0.00	113.48	600.00	486.52
260-570	Health Insurance GTCC Interlocal Dues	26,595.90	26,595.90	0.00	26,595.90	26,595.90	0.00
320-570	Professional -Educational Services GTCC Interlocal Dues	0.00	3,000.00	0.00	3,000.00	1,716.97	-1,283.03
340-570	Technical Services GTCC Interlocal Dues	0.00	0.00	0.00	0.00	1,000.00	1,000.00
440-570	Repair and Maintenance Services GTCC Interlocal Dues	0.00	0.00	0.00	0.00	1,000.00	1,000.00
531-570	Telephone GTCC Interlocal Dues	157.60	315.20	0.00	315.20	2,000.00	1,684.80
532-570	Postage GTCC Interlocal Dues	0.00	0.00	0.00	0.00	1,700.00	1,700.00
582-570	Travel Out-of-District GTCC Interlocal Dues	183.60	459.00	0.00	459.00	5,404.10	4,945.10
610-570	Supplies GTCC Interlocal Dues	0.00	0.00	0.00	0.00	8,000.00	8,000.00
650-570	Periodicals GTCC Interlocal Dues	0.00	0.00	0.00	0.00	100.00	100.00
660-570	Minor Equipment-New GTCC Interlocal Dues	0.00	0.00	0.00	0.00	3,000.00	3,000.00
681-570	Software GTCC Interlocal Dues	0.00	0.00	0.00	0.00	400.00	400.00
810-570	Dues & Fees GTCC Interlocal Dues	49.94	49.94	0.00	49.94	500.00	450.06
	Function Total:	37,825.00	52,026.18	0.00	52,026.18	187,737.11	135,710.93
	Program Total:	37,825.00	52,026.18	0.00	52,026.18	187,737.11	135,710.93

182 Interlocal Agreement

Account	Object	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
108	GTCC Professional Development - Dues						
2212	Instruction of Curriculum Development Services						
150-580	Stipends	0.00	0.00	0.00	0.00	3,000.00	3,000.00
	GTCC Professional Development Dues						
210-580	Social Security/Medicare	0.00	0.00	0.00	0.00	4,400.00	4,400.00
	GTCC Professional Development Dues						
220-580	Teachers' Retirement	253.80	2,442.22	0.00	2,442.22	400.00	-2,042.22
	GTCC Professional Development Dues						
230-580	PERS	0.00	0.00	0.00	0.00	50.00	50.00
	GTCC Professional Development Dues						
240-580	Unemployment Compensation	0.00	0.00	0.00	0.00	30.00	30.00
	GTCC Professional Development Dues						
250-580	Workers' Compensation	0.00	0.00	0.00	0.00	30.00	30.00
	GTCC Professional Development Dues						
320-580	Professional-Educational Services	1,377.75	15,866.44	0.00	15,866.44	42,000.00	26,133.56
	GTCC Professional Development Dues						
330-580	Other Professional Services	0.00	0.00	0.00	0.00	1,500.00	1,500.00
	GTCC Professional Development Dues						
340-580	Technical Services	0.00	0.00	0.00	0.00	1,000.00	1,000.00
	GTCC Professional Development Dues						
550-580	Printing, Binding and Duplication	292.32	817.99	0.00	817.99	8,000.00	7,182.01
	GTCC Professional Development Dues						
592-580	Meals & Lodging	5,039.93	11,307.14	0.00	11,307.14	43,397.22	32,090.08
	GTCC Professional Development Dues						
596-580	Mileage	361.80	2,034.72	0.00	2,034.72	10,000.00	7,965.28
	GTCC Professional Development Dues						
600-580	Supplies and Materials	1,678.86	3,071.99	0.00	3,071.99	10,000.00	6,928.01
	GTCC Professional Development Dues						
	Function Total:	9,004.46	35,540.50	0.00	35,540.50	123,807.22	88,266.72
	Program Total:	9,004.46	35,540.50	0.00	35,540.50	123,807.22	88,266.72
	Program Group Total:	46,829.46	87,566.68	0.00	87,566.68	311,544.33	223,977.65
	Fund Total:	46,829.46	87,566.68	0.00	87,566.68	311,544.33	223,977.65
	Grand Total:	46,829.46	87,566.68	0.00	87,566.68	311,544.33	223,977.65

SHELBY SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 8 / 17

Fund	Recei ved Current Month	Recei ved YTD	Esti mated Revenue	Revenue To Be Recei ved	% Recei ved
101 General Fund	46.45	8,848.40	0.00	-8,848.40	** %
110 Transportati on Fund	0.00	861.38	0.00	-861.38	** %
111 Bus Depreciati on Fund	0.00	290.55	0.00	-290.55	** %
113 Tui ti on	0.00	100.37	0.00	-100.37	** %
128 Technol ogy Fund	0.00	417.82	0.00	-417.82	** %
129 Flexi bili ty Fund	0.00	2,512.27	0.00	-2,512.27	** %
150 Debt Servi ce	0.00	2,347.63	0.00	-2,347.63	** %
201 General Fund	1.70	5,041.56	0.00	-5,041.56	** %
210 Transportati on Fund	0.00	708.16	0.00	-708.16	** %
211 Bus Depreciati on Fund	0.00	349.35	0.00	-349.35	** %
213 Tui ti on	0.00	375.57	0.00	-375.57	** %
217 ADULT EDUCATION FUND	0.00	644.63	0.00	-644.63	** %
228 Technol ogy Fund	0.00	390.28	0.00	-390.28	** %
229 Flexi bili ty Fund	0.00	5,010.34	0.00	-5,010.34	** %
250 Debt Servi ce	0.00	1,147.08	0.00	-1,147.08	** %
261 Bui l di ng Reserve	0.00	406.57	0.00	-406.57	** %
Grand Total :	48.15	29,451.96	0.00	-29,451.96	** %

Account	Receipts					Invest	Misc.	Misc.	Closing
	Opening Balance	Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
407 ART CLUB	1797.43	0.00	0.00	0.00	0.00		0.13	0.00	1797.56
101 ATHLETICS	14147.01	420.67	0.00	7801.00	0.00		1.55	0.00	21528.89
405 AUTO/WOOD SHOP/VICA	3182.11	0.00	0.00	0.00	0.00		0.24	0.00	3182.35
402 BAND	632.37	0.00	0.00	0.00	0.00		0.05	0.00	632.42
408 BAND & CHOIR UNIFORMS/TRAVEL	1066.37	0.00	0.00	0.00	0.00		0.08	0.00	1066.45
112 BOYS BASKETBALL	493.03	0.00	0.00	0.00	0.00		0.04	0.00	493.07
213 BPA	2889.81	0.00	0.00	0.00	0.00		0.21	0.00	2890.02
203 CHEERLEADERS	1284.58	0.00	0.00	0.00	0.00		0.09	0.00	1284.67
403 CHOIR	3188.01	0.00	0.00	0.00	0.00		0.24	0.00	3188.25
318 CLASS OF 2018 (SR)	6351.68	0.00	0.00	0.00	0.00		0.47	0.00	6352.15
319 CLASS OF 2019 (JR)	3752.23	0.00	0.00	0.00	0.00		0.28	0.00	3752.51
320 CLASS OF 2020 (SO)	2429.69	0.00	0.00	0.00	0.00		0.18	0.00	2429.87
321 CLASS OF 2021 (FR)	150.04	0.00	0.00	0.00	0.00		0.01	0.00	150.05
202 CONCESSIONS	5299.76	0.00	0.00	1246.75	-249.35		0.47	0.00	6297.63
108 CROSS COUNTRY	546.77	0.00	0.00	0.00	0.00		0.04	0.00	546.81
503 DISTRICT 7 MUSIC FESTIVAL	3056.50	0.00	0.00	0.00	0.00		0.23	0.00	3056.73
702 EL STUDENT COUNCIL	971.58	0.00	0.00	0.00	0.00		0.07	0.00	971.65
206 EXPLORE AMERICA	3059.53	0.00	0.00	0.00	0.00		0.23	0.00	3059.76
212 FCCLA	388.13	0.00	0.00	0.00	0.00		0.03	0.00	388.16
211 FFA	824.34	0.00	0.00	3085.24	0.00		0.29	0.00	3909.87
209 FINE ARTS	2290.78	0.00	0.00	0.00	0.00		0.17	0.00	2290.95
107 FOOTBALL	437.72	0.00	0.00	0.00	0.00		0.03	0.00	437.75
406 FRENCH CLUB	2670.03	0.00	0.00	0.00	0.00		0.20	0.00	2670.23
111 GIRLS BASKETBALL	265.02	0.00	0.00	0.00	0.00		0.02	0.00	265.04
115 GOLF	182.19	0.00	0.00	0.00	0.00		0.01	0.00	182.20
208 HOWL	100.43	0.00	0.00	0.00	0.00		0.01	0.00	100.44
221 JOBS FOR MONTANA GRADS	272.04	0.00	0.00	0.00	0.00		0.02	0.00	272.06
220 KEY CLUB	508.82	0.00	0.00	0.00	0.00		0.04	0.00	508.86
640 MIDDLE SCHOOL BAND	6453.53	0.00	0.00	0.00	0.00		0.48	0.00	6454.01
610 MIDDLE SCHOOL BOYS ATHLETICS	815.93	0.00	0.00	0.00	0.00		0.06	0.00	815.99
624 MIDDLE SCHOOL BUILDERS CLUB	1305.68	0.00	0.00	0.00	0.00		0.10	0.00	1305.78
622 MIDDLE SCHOOL CHEERLEADERS	2532.67	0.00	0.00	0.00	0.00		0.19	0.00	2532.86
641 MIDDLE SCHOOL CHOIR	587.81	0.00	0.00	0.00	0.00		0.04	0.00	587.85
611 MIDDLE SCHOOL GIRLS ATHLETICS	436.50	0.00	0.00	0.00	0.00		0.03	0.00	436.53
643 MIDDLE SCHOOL HOME EC	619.32	0.00	0.00	0.00	0.00		0.05	0.00	619.37
621 MIDDLE SCHOOL STUDENT COUNCIL	912.21	0.00	0.00	0.00	0.00		0.07	0.00	912.28
612 MIDDLE SCHOOL UNIFORM MAINTENANCE	5008.60	0.00	0.00	280.00	0.00		0.39	0.00	5288.99
222 MISSOULA CHILDREN'S THEATRE	439.96	0.00	0.00	0.00	0.00		0.03	0.00	439.99
401 NHS	1440.69	0.00	0.00	0.00	0.00		0.11	0.00	1440.80
501 RECOGNITION	6203.32	0.00	0.00	5236.85	0.00		0.84	0.00	11441.01
214 SCHOOL PLAY	1572.95	0.00	0.00	0.00	0.00		0.12	0.00	1573.07
216 SCIENCE CLUB	1346.57	0.00	0.00	0.00	0.00		0.10	0.00	1346.67
700 SHELBY ELEMENTARY	1638.01	0.00	0.00	890.55	249.35		0.27	0.00	2778.18
114 SOFTBALL	410.44	0.00	0.00	0.00	0.00		0.03	0.00	410.47
205 SPEECH & DRAMA	2117.84	0.00	0.00	0.00	0.00		0.16	0.00	2118.00
201 STUDENT COUNCIL	1451.79	0.00	0.00	157.87	0.00		0.12	0.00	1609.78
102 TOURNAMENT FUNDS	9916.25	0.00	0.00	0.00	0.00		0.73	0.00	9916.98
113 TRACK	530.49	0.00	0.00	0.00	0.00		0.04	0.00	530.53
104 UNIFORM MAINTENANCE	4838.85	0.00	0.00	1620.00	0.00		0.48	0.00	6459.33
109 VOLLEYBALL	666.89	0.00	0.00	0.00	0.00		0.05	0.00	666.94
110 WRESTLING	1127.46	0.00	0.00	0.00	0.00		0.08	0.00	1127.54
207 YEARBOOK	7138.78	0.00	0.00	2335.00	0.00		0.70	0.00	9474.48

09/08/17
21:48:21

SHELBY SCHOOLS
Statement of Activity by Account Name for 08/01/17 to 08/31/17

Page: 2 of 2
Report ID: S100

Account	Opening Balance	Receipts				Invest (+)	Misc.	Misc.	Closing Balance
		Disbursed (-)	in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	

Total for Student Accounts	121750.54	420.67		22653.26			10.70		143993.83
Bank Account Totals	121750.54	420.67	0.00	22653.26	0.00		10.70	0.00	143993.83
							Bank Balance		143993.83
							Plus Outstanding Checks		190.26
							Minus Outstanding Deposits		0.00

							Balance		144184.09
							Minus Receipts in Transit		0.00

							Statement Balance		144184.09

Elementary Board Report

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Colony #s	14									
K	33									
1	34									
2	41									
3	30									
4	35									
5	35									
6	27									
Total Elem.	249									

Month in Review:

- August 21st - Kindergarten Parents Meeting
- August 21st and 22nd - Professional Development
- August 24th - Rules Rodeo
- August 28th - IReady/Ready Math Professional Development
- Sept. 6th - First Walk and Wheel morning
- Sept. 7th - Bus Safety Drills

Schedule for this Month:

- Sept. 18th thru October 6th- We will complete 4 fire drills, culminating with field trips to the fire hall for K-3 students.
- Sept. 11th - 15th - Benchmark Testing - Math and Reading
- Sept. 13th - Picture Day
- Sept. 20th - Birthday Lunch for September Birthdays
- Sept. 29th - MBI Assembly
- October 2nd - IReady/Ready Math Professional Development

Special Notifications:

JH/High School Board Report ~ September 12, 2017

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
7	38									
8	26									
9	29									
10	37									
11	22									
12	31									
Total	183									

Month in Review:

- Aug. 30 Open House - parents followed student's class schedule
- Sept. JMG class is helping with a t-shirt drive for victims of Hurricane Harvey
Video Media class is again broadcasting all home games
- Sept. 5 Parent meeting for the Youth Aware for Mental Health Program
 - A series of 5 lessons for 9th & 10th graders that focus on strategies to overcome mental health struggles and develop positive life changes. (in conjunction with the MSU extension office)
- Sept. 7 FAFSA Financial Aid Parent Night
- Sept. 12 FFA District Leadership School in Chester
- Fall sports is in full swing - football (H.S. and J.H.), cross-country (H.S. and J.H.), volleyball, JH girls basketball

Schedule for this Month:

- Sept. 21 Juniors to the College Fair in Cut Bank
- Sept. 22 8th grade Earth Science class to Glacier
- Sept. 28 10th grade science students to Glacier
- Sept. 25 - 29 Homecoming Week
 - ReAct will be handing out treats
 - FFA will sell tickets to 'hammer' a car
- Sept. 29 Homecoming Parade, Game and Dance
- Oct. 2 - 3 Mental Health Med Prep Camp in Shelby
 - Organized by OPI, Shodair and AHEC (MT. Area Health Education Center)
- Oct. 17 ASVAB (Armed Services Vocational Aptitude Battery) testing

Advisory - every Monday focusing on the 7 Habits of Highly Effective Teens

PAWS Club will again be a focal point of recognition for our students on a monthly basis. The monthly categories will focus on a variety of student qualities:

- September Best Attitude
- October Most Improved Student

- November Most Courageous Student
- December Best Peer
- January Best Student
- February Student with the Most Grit and Perseverance
- March Student that best represents Citizenship
- April Overall Student of the Year



\$250 Deductible Plan	Current Medical Rates	Renewal Option 1	Renewal Option 2	Renewal Option 3	Renewal Option 4
		w/ 3% credit	w/ 2% credit	w/ 1% credit	w/out credits
Single	\$939.26	\$1,010.29	\$1,019.59	\$1,028.88	\$1,038.18
Two Party	\$1,539.95	\$1,655.43	\$1,670.74	\$1,686.04	\$1,701.34
Employee/Child(ren)	\$1,383.50	\$1,487.41	\$1,501.15	\$1,514.88	\$1,528.62
Family	\$1,872.52	\$2,012.61	\$2,031.24	\$2,049.87	\$2,068.50
Medicare Retiree Single	\$438.11	\$472.06	\$476.34	\$480.63	\$484.91
Medicare Retiree 2 Party	\$855.33	\$920.15	\$928.61	\$937.06	\$945.52
Retiree 2 Party 1<1>65	\$1,379.02	\$1,482.60	\$1,496.29	\$1,509.98	\$1,523.67

\$1,000 Deductible Plan	Current Medical Rates	Renewal Option 1	Renewal Option 2	Renewal Option 3	Renewal Option 4
		w/ 3% credit	w/ 2% credit	w/ 1% credit	w/out credits
Single	\$848.02	\$912.30	\$920.68	\$929.07	\$937.45
Two Party	\$1,388.63	\$1,492.92	\$1,506.71	\$1,520.49	\$1,534.28
Employee/Child(ren)	\$1,247.82	\$1,341.69	\$1,354.07	\$1,366.45	\$1,378.83
Family	\$1,693.59	\$1,820.44	\$1,837.28	\$1,854.12	\$1,870.96
Medicare Retiree Single	\$396.96	\$427.86	\$431.74	\$435.61	\$439.48
Medicare Retiree 2 Party	\$772.49	\$831.18	\$838.81	\$846.44	\$854.06
Retiree 2 Party 1<1>65	\$1,243.80	\$1,337.37	\$1,349.71	\$1,362.05	\$1,374.39



\$2,000 HDHP Plan	Current Medical Rates	Renewal Option 1	Renewal Option 2	Renewal Option 3	Renewal Option 4
		w/ 3% credit	w/ 2% credit	w/ 1% credit	w/out credits
Single	\$721.86	\$776.81	\$783.93	\$791.05	\$798.17
Two Party	\$1,182.17	\$1,271.18	\$1,282.90	\$1,294.63	\$1,306.35
Employee/Child(ren)	\$1,062.28	\$1,142.42	\$1,152.94	\$1,163.47	\$1,173.99
Family	\$1,441.86	\$1,550.09	\$1,564.41	\$1,578.73	\$1,593.05
Medicare Retiree Single	\$337.80	\$364.33	\$367.61	\$370.89	\$374.17
Medicare Retiree 2 Party	\$657.54	\$707.73	\$714.20	\$720.68	\$727.16
Retiree 2 Party 1<1>65	\$1,058.84	\$1,138.72	\$1,149.21	\$1,159.70	\$1,170.20

\$4,500 HDHP Plan	Current Medical Rates	Renewal Option 1	Renewal Option 2	Renewal Option 3	Renewal Option 4
		w/ 3% credit	w/ 2% credit	w/ 1% credit	w/out credits
Single	\$579.87	\$624.31	\$630.01	\$635.71	\$641.41
Two Party	\$949.64	\$1,021.44	\$1,030.84	\$1,040.24	\$1,049.64
Employee/Child(ren)	\$853.33	\$918.00	\$926.44	\$934.88	\$943.31
Family	\$1,158.25	\$1,245.49	\$1,256.97	\$1,268.46	\$1,279.94
Medicare Retiree Single	\$271.35	\$292.96	\$295.57	\$298.19	\$300.81
Medicare Retiree 2 Party	\$528.20	\$568.82	\$574.00	\$579.18	\$584.37
Retiree 2 Party 1<1>65	\$850.56	\$915.03	\$923.44	\$931.85	\$940.25

Dental Rates	Employee	Employee/ Spouse	Employee/ Child(ren)	Family
Current	\$33.78	\$67.56	\$70.94	\$101.34
Renewal Rates	\$35.13	\$70.26	\$73.78	\$105.39



Big Sky Special Needs Cooperative
220 North Wisconsin Street
Conrad, Montana 59425
Telephone: 406.271.7558
Fax: 406.271.5959
Toll Free: 800-823-5682

Kris E. Magruder, Director
Website: www.bigskycoop.org

MEMO:

Date: August 2, 2017
To: Superintendents
From: Kris E. Magruder, Director of Special Education
Re: Board Representation and Re-Commitment to Cooperative

At your up-coming local Board Meeting, you must have your Board appoint you as your district's representative who will have voting authority on the Big Sky Special Needs Cooperative management board. Please fill out the "Re-Commitment to Cooperative Form and return to the cooperative office.

When this is completed, please send a copy of your Board Minutes with this appointment for the record.

Thank you.

Encl.

Kris E. Magruder
Director
Big Sky Special Needs Cooperative

220 North Wisconsin Street
Conrad, Montana 59425
(Telephone) 406.271.7558
(Fax) 406.271.5959



August 2, 2017

Big Sky Special Needs Cooperative

SUPPORT FOR STUDENTS, FAMILIES AND SCHOOLS:

RE-COMMITMENT TO COOPERATIVE as per 20-7-457 (3) MCA

“A school district that elects to participate in a joint board formed under 20-3-361 for special education purposes shall confirm in writing to the joint board by October 1, 2017 of the current school fiscal year the district’s intention to participate or to not participate in a joint board agreement for the next school fiscal year.” After discussion at our board meeting of September, 2017 , the Board of Trustees for the _____ School District have agreed to continue membership in the Big Sky Special Needs Cooperative as specified under the Cooperative’s current Interlocal Agreement.

The Board of Trustees has designated _____ to serve
Name Position
their representative to the Cooperative Joint Advisory Board.

_____, ____/____/____

The Shelby School District holds high expectation for student behavior, academic integrity, and responsible use of existing and emerging technologies such as cellular phones, digital picture/video cameras and/or phones and other personal electronic devices capable of capturing and/or transmitting data or images. Students who possess and/or use such devices at school or school sponsored events shall demonstrate the greatest respect for the educational environment and the rights to privacy of all individuals within the school community.

Proper use of these devices is outlined in the student's handbook.

At no time will any student operate a cell phone or other electronic device with video capabilities (iPod (w/camera), iPad, etc...) in a locker room, bathroom, or other location where such operation may violate the privacy right of another person. Failure to honor this prohibition will result in immediate discipline up to and including suspension or removal from extracurricular activities or expulsion from school.



A summary of the latest modifications to MTSBA policies

DATE | FROM JOE BROTT, DIRECTOR OF POLICY SERVICES

This edition of Policy Notes provides an explanation of the changes to mandatory, recommended, and optional policies contained in the MTSBA Master Policy Manual. A summary of the changes to affected policies is listed below:

REVISED POLICIES

Required Changes

Policy 3224 – Student Dress – The additional language to this policy reflects the intent of SB 319 – Tribal regalia and objects of cultural significance – allowed at public events.

Policy 3416 – Administering Medicine to Students – The passage of HB 323 allows school districts to maintain a stock supply of opioid antagonist to be administered by a school nurse, or other authorized personnel, to any student or nonstudent as needed for an actual or perceived opioid overdose. MTSBA added language from the bill which allows districts to maintain this supply.

Policy 5122F – Applicant Rights and Consent to Fingerprint – This is the updated form from the Department of Justice. They are requiring school districts to replace their old form 5122F with the new form.

NEW POLICIES

Policies 1014FE and 1014FE-F1– Intent to Increase Non-Voted Levy and Form– MTSBA developed this new policy and form as part of the Flexibility and Efficiency policy series to help school districts meet the requirement under SB 307.

Policy 3124 – Military Compact Waiver – MTSBA classifies this as a “required” policy. As a school district within the state of Montana subject to the laws of the State of Montana, the district shall follow the requirements of the Compact for students who enroll at the district for whom the Compact applies.

Policy 4350 – Website Accessibility and Nondiscrimination – OCR is finding school districts to be in non-compliance by not having a policy outlining the equal opportunity of individuals with disabilities as those without disabilities, including those opportunities delivered through electronic and information technology. This policy was developed by MTSBA to help school districts meet that compliance. It is strongly recommended that school districts adopt this policy.

Shelby School District

Adopted on:
Reviewed on:
Revised on:

1014FE-F1

FLEXIBILITY AND EFFICIENCY

Notice of Intent to Impose an Increase in Levies Form

As an essential part of its budgeting process, the Shelby Board of Trustees is authorized by law to impose levies to support its budget. The Shelby Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, _____, using certified taxable valuations from the current school fiscal year as provided to the district:

Fund Supported	Estimated Change in Revenues*	Estimated Change in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Adult Education	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease
Bus Depreciation	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease
Transportation	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease
Tuition	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease
Building Reserve	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease
Total	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease	\$__ increase/decrease

*Impacts above are based on current certified taxable valuations from the current school fiscal year

Regarding the increase in the building reserve levy referenced above, the following are school facility maintenance projects anticipated to be completed at this time:

1. _____
2. _____
3. _____
4. _____

Legal Reference: SB 307, 2017 Legislative Session

Shelby School District

Adopted on:
Reviewed on:
Revised on:

3124-R

STUDENTS

Military Compact Waiver

The State of Montana is one of numerous states across the country that is a member of the Interstate Compact on Educational Opportunity for Military Children. As a school district within the State of Montana subject to the laws of the State of Montana, the District shall follow the requirements of the Compact for students who enroll at the District for whom the Compact applies.

Purpose

The purpose of the Interstate Compact on Educational Opportunity for Military Children is to remove barriers to educational success for children of military families due to frequent relocation and deployment of their parents. The Compact facilitates educational success by addressing timely student enrollment, student placement, qualification and eligibility for programs (curricular, co-curricular, and extra-curricular), timely graduation, and the facilitation of cooperation and communication between various member states' schools.

Applicability

This Compact applies only to children of:

1. Active duty members of the uniformed services as defined in the Compact, including member of the national guard and reserve on active duty orders pursuant to 10 U.S.C., 12301(d) and 12304;
2. Members of the veterans of the uniformed services who are severely injured and medically discharged or retired for a period of 1 year after medical discharge or retirement; and
3. Members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of 1 year after death.

Educational Records and Enrollment

1. **Hand Carried/Unofficial Educational Records:** In the event that official educational records cannot be released to a parent for the purpose of school transfer, the custodian of records from the sending school shall prepare and furnish to the parent a complete set of unofficial educational records containing uniform information as determined by the Interstate Commission.

1
2
3
4 Upon receipt of the unofficial educational records, the District shall enroll and
5 appropriately place the student based upon the information the school receives in the
6 unofficial educational records, pending validation by the official records, as soon as
7 possible.
8

- 9 2. **Official Educational Records/Transcripts:** At the time of enrollment and conditional
10 placement of a qualifying student at the District, the District shall request the student's
11 official educational records from their last school of attendance.
12

13 A school receiving such a request shall process the official educational records request
14 and furnish such within a period of ten (10) days, or within the timeline determined to be
15 reasonable by the Interstate Commission.
16

- 17 3. **Immunizations:** The District shall provide a period of thirty (30) days from the date of
18 enrollment, or such other time frame as determined by the rules of the Interstate
19 Commission, within which students may obtain any immunizations required by the
20 District. Where the District's requirements include a series of immunizations, initial
21 vaccinations must be obtained within thirty (30) days, or within the timeline determined
22 to be reasonable by the Interstate Commission.
23

- 24 4. **Kindergarten and First Grade Entrance Age:** Students shall be allowed to continue
25 their enrollment at grade level at the District, commensurate with their grade level from
26 their receiving school, including kindergarten, at the time of transition. However, the
27 provisions of Montana Code 20-5-101 regarding trustees enrolling a child in kindergarten
28 or in first grade whose fifth (5th) or sixth (6th) birthday occurs on or before the tenth (10th)
29 day of September of the school year in which the child is to enroll but is not yet 19 years
30 of age, shall continue to apply.
31

32 A student who has satisfactorily completed the prerequisite grade level in the sending
33 school shall be eligible for enrollment in the next highest grade level in the District, at the
34 receiving school, regardless of age.
35

36 A student who is transferring into the District after the start of the school year shall enter
37 the District on the student's validated grade level from an accredited school in the
38 sending state.
39

40 Placement and Attendance

- 41
42 1. **Course Placement:** Upon transfer of a qualifying student, the receiving District shall
43 place the student in courses consistent with the student's courses in the sending school
44 and/or the school's educational assessments.
45
46

1
2
3
4 Course placement includes, but is not limited to honors, international baccalaureate,
5 advanced placement, vocational, technical, and career pathways courses.
6

7 Continuing the student's academic program from the previous school and promoting
8 placement in academically and career challenging courses should be paramount when
9 considering placement. This requirement does not preclude the District from performing
10 subsequent evaluations to ensure appropriate placement and continued enrollment of the
11 student in the course(s).
12

- 13 **2. Educational Program Placement:** The District shall initially honor placement of the
14 student in educational programs based on current educational assessments conducted at
15 the sending school or participation/placement in similar programs at the sending school.
16

17 Educational program placement includes, but is not limited to, gifted and talented
18 programs and English as a second language. This requirement does not preclude the
19 District from performing subsequent evaluations to ensure appropriate placement of the
20 student.
21

- 22 **3. Special Education Services:** In compliance with the federal requirements of the
23 Individuals with Disabilities Education Act, the District, as the receiving school, shall
24 initially provide comparable services to a student with disabilities based on his or her
25 current Individual Education Plan.
26

27 In compliance with Section 504 of the Rehabilitation Act and with Title II of the
28 Americans with Disabilities Act, the District, as the receiving school, shall make
29 reasonable accommodations and modifications to address the needs of incoming students
30 with disabilities consistent with his or her existing 504 or Title II Plan.
31

32 This does not preclude the District, as the receiving school, from performing subsequent
33 evaluations to ensure appropriate placement and/or accommodations are made for the
34 student.
35

- 36 **4. Placement Flexibility:** The District's Administration shall have the flexibility to waive
37 course/program prerequisites or other preconditions for placement in courses/programs
38 offered by the receiving District.
39

- 40 **5. Absences Relating to Deployment Activities:** A student whose parent/legal guardian is
41 an active duty member of the uniformed services and has been called to duty for, is on
42 leave from, or immediately returned from deployment in a combat zone or combat
43 support position, shall be granted additional excused absences at the discretion of the
44 District's Superintendent to visit with his or her parent/legal guardian relative to such
45 leave or deployment of the parent/guardian.
46

1
2
3 Eligibility
4

- 5 **1. Eligibility for Enrollment:** A Special Power of Attorney pertaining to the guardianship
6 of a student of a military family and executed under applicable law shall be sufficient for
7 the purposes of enrollment and all other actions requiring parental participation and
8 consent.
9

10 The receiving District shall not charge tuition to a transitioning military student placed in
11 the care of a noncustodial parent or other person standing in loco parentis who lives in a
12 jurisdiction other than that of the custodial parent.
13

14 A transitioning military student, placed in the care of a noncustodial parent or other
15 person standing in loco parentis who lives in a jurisdiction other than that of the custodial
16 parent, may continue to attend the school in which he or she was enrolled when residing
17 with the custodial parent.
18

- 19 **2. Eligibility for Extra-Curricular Activity Participation:** The District shall facilitate the
20 opportunity for transitioning military students' inclusion in extracurricular activities,
21 regardless of application deadlines, to the extent the student is otherwise qualified.
22

23 Graduation
24

25 In order to facilitate the on-time graduation of children of military families, the receiving District
26 shall incorporate the following procedure:
27

- 28 **1. Graduation Course Requirements – Waiver:** The receiving District's Administration,
29 through the Superintendent or designee, shall waive specific courses that are required for
30 graduation if similar coursework has been satisfactorily completed at another school.
31

32 If the District does not waive the specific course requirement for graduation, the District
33 shall provide a reasonable justification for the denial. This justification shall be provided
34 to the parent/legal guardian in writing.
35

36 If the receiving District does not waive the specific course requirement for graduation
37 and the student would have otherwise qualified to graduate from the sending school, the
38 receiving District shall provide an alternative means of acquiring required course work to
39 ensure that the student's graduation will occur on time.
40

- 41 **2. Exit Exams:** In lieu of testing requirements required for graduation at the receiving
42 District, the District and the State of Montana shall accept any or all of the following:
43

- 44 A. Exit exams or end-of-course exams required for graduation from the sending
45 school;
46 B. National norm-referenced achievement tests; or

C. Alternative testing.

In the event the above alternatives cannot be accommodated by the receiving District for a student transferring during his or her senior year, subsection 3, below, shall apply.

3. Transfer During Senior Year of High School: Should a military student transferring at the beginning of or during the senior year be ineligible to graduate from the receiving District after all alternatives have been considered, the sending school and the receiving District shall ensure the receipt of a diploma from the sending school if the student meets the graduation requirements of the sending school.

In the event that one of the states in question is not a member of this Compact, the member state shall use best efforts to facilitate the on-time graduation of the student.

Conflicts

All state laws and District policies that conflict with this policy and/or in conflict with the Compact are superseded to the extent of the conflict.

Cooperation

The receiving District, through its administration, shall timely cooperate with all state agency inquiries and other District/school inquiries relating to a student who is covered by the Compact.

Cross Reference:	2333	Participation in Commencement Exercises
	2410 – 2410P	High School Graduation Requirements
	2413	Credit Transfer and Assessment for Placement
	3110	Entrance, Placement, and Transfer
Legal Reference:	20-1-230, MCA	Enactment – interstate Compact on Educational Opportunity for Military Children - provisions

1 **Shelby School District**

2
3 **STUDENTS**

3224

4
5 Student Dress

6
7 The District recognizes that a student's choice of dress and grooming habits demonstrate
8 personal style and preference. The District has the responsibility to ensure proper and
9 appropriate conditions for learning, along with protecting the health and safety of its student
10 body. Even though the schools will allow a wide variety of clothing styles, dress and grooming
11 must not materially or substantially disrupt the educational process of the school or create a
12 health or safety hazard for students, staff, or others.

13
14 Building administrators will establish procedures for the monitoring of student dress and
15 grooming in school or while engaging in extracurricular activities. **Students attending public**
16 **events sponsored by the school district are permitted to honor their American Indian heritage**
17 **through the display of culturally significant tribal regalia at a public event sponsored by the school**
18 **district. Any item that promotes drug use, weapon use, threats of violence, sexual harassment,**
19 **bullying, or other intimidation, or violates another district policy, state, or federal law may not be**
20 **worn at a public event sponsored by the school district.** Specific regulations shall be published
21 annually in student handbooks.

22
23
24 **Cross Reference: Policy 2333 Participation in Commencement Exercises**

25
26
27 **Legal Reference: SB 319-Chapter 229 Tribal regalia and objects of cultural significance**
28 **allowed at public events**

29
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31 Policy History:

32 Adopted on:

33 Reviewed on: 8/09/2011

34 Revised on:
35

1 **Shelby School District**

2
3 **STUDENTS**

3416
page 1 of 4

4
5
6 “Medication” means prescribed drugs and medical devices that are controlled by the U. S. Food
7 and Drug Administration and are ordered by a health care provider. It includes over-the-counter
8 medications prescribed through a standing order by the school physician or prescribed by the
9 student’s health care provider.

10
11 Administering Medicines to Students

12
13 A building principal or other administrator may authorize, in writing, any school employee:

14
15 To assist in self-administration of any drug that may lawfully be sold over the counter
16 without a prescription to a student in compliance with the written instructions and with
17 the written consent of a student’s parent or guardian, and

18
19 To assist in self-administration of a prescription drug to a student in compliance with
20 written instructions of a medical practitioner and with the written consent of a student’s
21 parent or guardian.

22
23 Except in an emergency situation, only a qualified health care professional may administer a
24 drug or prescription drug to a student under this policy. Diagnosis and treatment of illness and
25 the prescribing of drugs are never the responsibility of a school employee and should not be
26 practiced by any school personnel.

27
28 Administering Medication

29
30 The Board will permit administration of medication to students in schools in its jurisdiction.

31
32 Emergency Administration of Medication

33
34 In case of an anaphylactic reaction or risk of such reaction, a school designee may administer
35 emergency oral or injectable medication to any student in need thereof on school grounds, in a
36 school building, or at a school function, according to a standing order of a chief medical advisor
37 or a student’s private physician.

38
39 In the absence of a school nurse, an administrator or designated staff member exempt from the
40 nurse license requirement under § 37-8-103(1)(c), MCA, who has completed training in
41 administration of medication, may give emergency medication to students orally or by injection.

42
43 The Board requires that there must be on record a medically diagnosed allergic condition that
44 would require prompt treatment to protect a student from serious harm or death.

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4 A building administrator or designee will enter any medication to be administered in an
5 emergency on an individual student medication record and will file it in a student's cumulative
6 health folder.

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9 Self-Administration of Medication

10
11 The District will permit students who are able to self-administer specific medication to do so
12 provided that:

- 13
14
- 15 • A physician or dentist provides a written order for self-administration of said
16 medication;
 - 17 • Written authorization for self-administration of medication from a student's
18 parent, an individual who has executed a caretaker relative educational
19 authorization affidavit, or guardian is on file; and
 - 20 • A principal and appropriate teachers are informed that a student is self-
21 administering prescribed medication.

22 A building principal or school administrator may authorize, in writing, any employee to assist
23 with self-administration of medications, provided that only the following may be employed:

- 24
- 25 • Making oral suggestions, prompting, reminding, gesturing, or providing a written
26 guide for self-administering medications;
 - 27 • Handing to a student a prefilled, labeled medication holder or a labeled unit dose
28 container, syringe, or original marked and labeled container from a pharmacy;
 - 29 • Opening the lid of a container for a student;
 - 30 • Guiding the hand of a student to self-administer a medication;
 - 31 • Holding and assisting a student in drinking fluid to assist in the swallowing of oral
32 medications; and
 - 33 • Assisting with removal of a medication from a container for a student with a
34 physical disability that prevents independence in the act.
- 35

36 Self-Administration or Possession of Asthma, Severe Allergy, or Anaphylaxis Medication

37
38 Students with allergies or asthma may be authorized by the building principal or Superintendent,
39 in consultation with medical personnel, to possess and self-administer emergency medication
40 during the school day, during field trips, school-sponsored events, or while on a school bus. The
41 student shall be authorized to possess and self-administer medication if the following conditions
42 have been met.

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- A written and signed authorization from the parents, an individual who has executed a caretaker relative educational authorization affidavit, or guardians for self-administration of medication acknowledging that the school district or its employees are not liable for injury that results from the student self-administering the medication.
- The student must have the prior written approval of his/her primary health care provider. The written notice from the student's primary care provider must specify the name and purpose of the medication, the prescribed dosage, frequency with which it may be administered, and the circumstances that may warrant its use.
- Documentation that the pupil has demonstrated to the health care practitioner and the school nurse, if available, the skill level necessary to use and administer the medication.
- Documentation of a doctor-formulated written treatment plan for managing asthma or anaphylaxis episodes of the pupil and for medication use by the pupil during school hours.

Authorization granted to a student to possess and self-administer medication shall be valid for the current school year only and must be renewed annually.

A student's authorization to possess and self-administer medication may be limited or revoked by the building principal or other administrative personnel.

If provided by the parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, and in accordance with documentation provided by the pupil's doctor, backup medication must be kept at a pupil's school in a predetermined location or locations to which the pupil has access in the event of an asthma, severe allergy, or anaphylaxis emergency.

Administration of Glucagons

School employees may voluntarily agree to administer glucagons to a student pursuant to § 20-5-412, MCA, only under the following conditions: (1) the employee may administer glucagon to a diabetic student only in an emergency situation; (2) the employee has filed the necessary designation and acceptance documentation with the District, as required by § 20-5-412(2), MCA, and (3) the employee has filed the necessary written documentation of training with the District, as required by § 20-5-412(4), MCA.

Handling and Storage of Medications

The Board requires that all medications, including those approved for keeping by students for self-medication, be first delivered by a parent, an individual who has executed a caretaker relative educational authorization affidavit, or other responsible adult to the employee assisting with self-administration of medication. The employee:

- Must examine any new medication to ensure it is properly labeled with dates, name of student, medication name, dosage, and physician’s name;
- Must develop a medication administration plan, if administration is necessary for a student before any medication is given by school personnel;
- Must record on student’s individual medication record the date a medication is delivered and the amount of medication received;
- Must store medication requiring refrigeration at 36° to 46° F;
- Must store prescribed medicinal preparations in a securely locked storage compartment; and
- Must store controlled substances in a separate compartment, secured and locked at all times.

The District will permit only a forty-five-(45)-school-day supply of a medication for a student to be stored at a school; and all medications, prescription and nonprescription, will be stored in their original containers.

The District will limit access to all stored medication to those persons authorized to administer medications or to assist in the self-administration of medications. The District requires every school to maintain a current list of those persons authorized by delegation from a licensed nurse to administer medications.

The District may maintain a stock supply of auto-injectable epinephrine to be administered by a school nurse or other authorized personnel to any student or nonstudent as needed for actual or perceived anaphylaxis. If the district intends to obtain an order for emergency use of epinephrine in a school setting or at related activities, the district shall adhere to the requirements stated in 20-5-420, Section 2, MCA.

The District may maintain a stock supply of an opioid antagonist to be administered by a school nurse or other authorized personnel to any student or nonstudent as needed for an actual or perceived opioid overdose. A school that intends to obtain an order for emergency use of an opioid antagonist in a school setting or at related activities shall adhere to the requirements in law.

Disposal of Medication

The District requires school personnel either to return to a parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian or, with permission of the parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, to destroy any unused, discontinued, or obsolete medication. A school nurse, in the presence of a witness, will destroy any medicine not repossessed by a parent or guardian within a seven-(7)-day period of notification by school authorities.

Legal Reference: § 20-5-412, MCA

§ 20-5-420, MCA

Definition – parent-designated adult administration of glucagons – training Self-administration or possession of asthma, severe allergy, or anaphylaxis medication

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§ 20-5-421, MCA
§ 37-8-103(1)(c), MCA
ARM 24.159.1604
HB 323, Chapter #154

Emergency use of epinephrine in school setting
Exemptions – limitations on authority conferred
Tasks Which May Be Routinely Assigned to an Unlicensed Person in Any Setting When a Nurse-Patient Relationship Exists
Emergency use of an opioid antagonist in school setting – limit on liability – signed by Governor 4/4/2017 - (effective July 1, 2017)

Policy History:

Adopted on: February 8, 2005
Revised on: December 13, 2005, 07/09/13

Shelby School District

Adopted on:
Reviewed on:
Revised on:

4350

COMMUNITY RELATIONS

Website Accessibility and Nondiscrimination

The District is committed to ensuring that people with disabilities have an opportunity equal to that of their nondisabled peers to participate in the District’s programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration.

Benchmarks for Measuring Accessibility

In order to assure that people with disabilities have an opportunity equal to that of their nondisabled peers to access information delivered through electronic and information technology, all pages on the District’s website will conform to the W3C Web Accessibility Initiative’s (WAI) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and the Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0 techniques for web content, or updated equivalents of these guidelines, except where doing so would impose an undue burden or create a fundamental alteration.

Website Accessibility

With regard to the District’s website and any official District web presence which is developed by, maintained by or offered through third party vendors and open sources, the District is committed to compliance with the provisions of the Americans with Disabilities Act (ADA), Section 504 and Title II so that students, parents and members of the public with disabilities are able to independently acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as those without disabilities, which substantially equivalent ease of use; and that they are not excluded from participation in, denied benefits or, or otherwise subjected to discrimination in any District programs, services, and activities delivered online.

All existing web content produced by the District, and new, updated, and existing web content provided by third party developers, will conform to the WCAG 1.0 Level AA and the WAI-ARIA 1 .0 techniques for web content or updated equivalents. This policy applies to all new, updated, and existing web pages, as well as all web content produced or updated by the District or provided by third-party developers.

Website Accessibility Concerns, Complaints, and Grievances

The following statement will appear on the District’s website homepage and all subsidiary pages:

The District is committed to ensuring accessibility of its website for students, parents, and members of the community with disabilities. All pages on the District's website will conform to the W3C WAI's Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents.

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2
3 *Under District developed administrative procedures, students, parents, and members of the*
4 *public may present a complaint regarding a violation of the Americans with Disabilities Act*
5 *(ADA), Section 504 related to the accessibility of any official District web presence which is*
6 *developed by, maintained by, or offered through the District or third party vendors and open*
7 *sources.*

8
9 A student, parent, or member of the public who wishes to submit a complaint or grievance regarding a
10 violation of the ADA, Section 504 or Title II related to the accessibility of any official District web
11 presence that is developed by, maintained by, or offered through the District, third party vendors and/or
12 open sources may complain directly to a school administrator. The initial complaint or grievance should
13 be made using the District’s Uniform Grievance Form, upon request at the District office, however, a
14 verbal complaint or grievance may be made. When a school administrator receives the information, they
15 shall immediately inform the District’s IT Department. The Complainant need not wait for the
16 investigation of any grievance or complaint in order to receive the information requested.

17
18 Whether or not a formal complaint or grievance is made, once the District has been notified of
19 inaccessible content, effective communication shall be provided as soon as possible to the reporting party
20 to provide access to the information.

21
22 **Testing and Accountability**

23
24 The District will ensure website accessibility training to all appropriate personnel, including employees
25 who are responsible for developing, loading, maintaining, or auditing web content functionality.
26 Administration will be responsible for reviewing and evaluating new material that is published by
27 designated staff and uploaded to the website for accessibility on a periodic basis. Administration and IT
28 Department will be responsible for reviewing all areas of the District’s website and evaluating its
29 accessibility on a periodic basis, and at least once per quarter. Any non-conforming webpages will be
30 corrected in a timely manner.

31
32 This policy shall be available to the public via a link entitled “Accessibility,” which shall be located on
33 the District’s homepage.

34
35
36 Cross Reference: Policy 1700 Uniform Grievance Procedure

37
38
39 Legal Reference: Title II of the Americans with Disabilities Act of 1990
40 Section 504 of the Rehabilitation Act
41

Applicant Rights and Consent to Fingerprint

As an applicant who is the subject of a national fingerprint-based criminal history record check for a noncriminal justice purpose (such as an application for employment or a license, an immigration or naturalization matter, security clearance, or adoption), you have certain rights which are discussed below.

- You must be provided written notification⁸ by Shelby Public School District that your fingerprints will be used to check the criminal history records of the FBI.
- You must be provided, and acknowledge receipt of, an adequate Privacy Act Statement when you submit your fingerprints and associated personal information. This Privacy Act Statement should explain the authority for collecting your information and how your information will be used, retained, and shared.
- If you have a criminal history record, the officials making a determination of your suitability for employment, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record.
- The officials must advise you that the procedures for obtaining a change, correction, or updating of your criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.34.
- If you have a criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the officials deny you the employment, license, or other benefit based on information in the criminal history record.⁹

You have the right to expect that officials receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.¹⁰

If agency policy permits, the officials may provide you with a copy of your FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, you may obtain a copy of the record by submitting fingerprints and a fee to the FBI. Information regarding this process may be obtained at <http://www.fbi.gov/about-us/cjis/background-checks>.

If you decide to challenge the accuracy or completeness of your FBI criminal history record, you should send your challenge to the agency that contributed the questioned information to the FBI. Alternatively, you may send your challenge directly to the FBI at the same address as provided above. The FBI will then forward your challenge to the agency that contributed the questioned information and request the agency to verify or correct the challenged entry. Upon receipt of an official communication from that agency, the FBI will make any necessary changes/corrections to your record in accordance with the information supplied by that agency.

If a change, correction, or update needs to be made to a Montana criminal history record, or if you need additional information or assistance, please contact Montana Criminal Records and Identification Services at dojitsdpublicrecords@mt.gov or 406-444-3625.

Your signature below acknowledges this agency has informed you of your privacy rights for fingerprint-based background check requests used by the agency.

Signed:

Name	Date
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⁸ Written notification includes electronic notification, but excludes oral notification.

⁹ See 28 CFR 50.12(b).

¹⁰ See 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 42 U.S.C. 14616, Article IV(c); 28 CFR 20.21(c), 20.33(d) and 906.2(d).

NCPA/VCA Applicants

To _____:

You have applied for employment with, will be working in a volunteer position with, or will be providing vendor or contractor services to (write in Agency or Entity name) _____ for the position of (please be specific) _____.

The National Child Protection Act of 1993 (NCPA), Public Law (Pub. L.) 103-209, as amended by the Volunteers for Children Act(VCA), Pub. L. 105-251 (Sections 221 and 222 of Crime Identification Technology Act of 1998), codified at 42 United States Code (U.S.C.) Sections 5119a and 5119c, authorizes a state and national criminal history background check to determine the fitness of an employee, or volunteer, or a person with unsupervised access to children, the elderly, or individuals with disabilities.

1. Provide your name, address, and date of birth, as appears on a document made or issued by or under the authority of the United States Government, a State, political subdivision of a State, a foreign government, a political subdivision of a foreign government, an international governmental or an international quasi-governmental organization which, when completed with information concerning a particular individual, is of a type intended or commonly accepted for the purpose of identification of individuals. 18 U.S.C. §1028(D)(2).
2. Provide a certification that you (a) have not been convicted of a crime, (b) are not under indictment for a crime, or (c) have been convicted of a crime. If you are under indictment or have been convicted of a crime, you must describe the crime and the particulars of the conviction, if any.
3. Prior to the completion of the background check, the entity may choose to deny you unsupervised access to a person to whom the entity provides care.

The entity shall access and review State and Federal criminal history records and shall make reasonable efforts to make a determination whether you have been convicted of, or are under pending indictment for, a crime that bears upon your fitness and shall convey that determination to the qualified entity. The entity shall make reasonable efforts to respond to the inquiry within 15 business days.

Your Name: _____

First Middle Maiden Last

Date of Birth: _____

Address: _____

City State Zip

I have been convicted of, or am under pending indictment for, the following crimes [include the dates, location/jurisdiction, circumstances and outcome]:

I have not been convicted of, nor am I under pending indictment for, any crimes

I authorize Montana Department of Justice, Criminal Records and Identification Services Section to disseminate criminal history record information to Shelby Public School District.

Signature of Applicant

Date